INTERNAL - Light Suspend an Entire Practice (PG)

07/24/2024 5:30 pm EDT

The PG light suspend feature works the same way in which a provider light suspend does, just for the whole practice rather than an individual. The PG light suspend feature won't affect any existing provider suspensions.

For example, if you were to un-light suspend an entire practice that already has any existing provider light suspensions, those provider light suspensions would not be lifted and you would then have to manually un-light suspend any providers from their respective provider settings.

To light suspend an entire practice (PG), navigate to **Swords**, **DrChrono CRM**, and select **PG settings**. Scroll down to the **Primary Practice Group Settings**. Check the box to the right of the **Light Suspended** option to light suspended the entire practice.

Primary Practice Group Settings



After checking the box, you'll need to enter a reason for the suspension in the field that appears.

Primary Practice Group Settings

Light suspended	✓ Light suspended doctors cannot create appointments but retain all other access. Are you sure you want to light suspend Gesundheit Healthcare's practice? test	
Organization name	Gesundheit Healthcare	Name of organization.
Organization name recording	Choose File No file chosen	Custom recording of Organization Name to be used in reminder phone calls.