

INTERNAL: Setting Up FigMD for Accounts

07/24/2024 5:35 pm EDT

*This article was updated on June 17, 2024. While this is the current process for setting up FigMD accounts, FigMD is not currently accepting new clients.

1. A spreadsheet will be sent that will have the information needed to set up the registry for the practice group.

Elixir ID	Practice Name	DrChrono ID	Admin Name	Admin Email	Total Providers Added	FIGMD Elixir Registration Date	Status of Payment	Payment Date	DrChrono Interface Fee	Transaction ID	FIGMD Registry
678278	TestPracticeDrChrono		testadmin	fakeemail@figmd	2	20200824	Paid	20200824	\$800	ch_1HJddAFhixY0WKJlVT40ATye	ACC
678279	abcd		admin1test	figfake@figmd	1	20200824	Paid	20200824	\$400	ch_1HJdkeFhixY0WKJl0mR87DX	ASCO
678282	TestPracticeDrChrono1234		admin3	fake3@figmd	1	20200824	Paid	20200824	\$400	ch_1HJeiPFhixY0WKJlTphM6LJ	POLARIS

2. To set up FigMD go to the **PG Setting** and scroll down to the bottom. Click on the **Configure FigMD Registries**.

[✎ Doctor Setting](#) [📅 History](#) [✎ PG Setting](#) [📅 PG History](#) [🚑 Break Glass](#) [✎ Doctor AR Settings](#) [✎ PG AR Settings](#)

Update patient group name number by rte Update patient's insurance plan name and number while retrieving realtime eligibility.

Update patient plan name by rte Update patient's insurance plan type while retrieving realtime eligibility.

Enable reminders

Stripe Sync [Sync Stripe accounts across practice group.](#)

FigMD [Configure FigMD Registries](#) ←

Practice Group RCM Options

Tier level MMR Based tier level for determining RCM priority

[Update Group Info](#)

3. You will need to select the **FigMD Registry** from the dropdown menu and enter the **Elixir ID** in the field.

Elixir ID	Practice Name	DChrono ID	Admin Name	Admin Email	Total Providers Added	FIGmd Elixir Registration Date	Status of Payment	Payment Date	DChrono Interface Fee	Transaction ID	FIGmd Registry
678278	TestPracticeDChrono		testadmin	fakeemail@figmd		20200824	Paid	20200824	\$800	ch_1HJddAFhtxY0WKJLVT40ATye	ACC
678279	abcd		timintest	figfake@figmd	1	20200824	Paid	20200824	\$400	ch_1HJdaFhtxY0WKJLmR870X	ASCO
678282	TestPracticeDChrono1234		admin3	fake3@figmd	1	20200824	Paid	20200824	\$400	ch_1HJeiPFhtxY0WKJLtpm8Lj	POLARIS

Elixir ID
678278
678279
678282

FIGmd Registry
ACC
ASCO
POLARIS

Registry Name	Elixir ID	Sync Enabled?
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Save

Note: The SFTP path/folders are registry/elixir_id

4. Once you have selected the registry and entered the Elixir ID, check the **Sync Enabled** box and **Save**. Once synced, it can take 6-11 weeks for a dashboard to be available to the practice.

Registry Name	Elixir ID	Sync Enabled?	
AXON - AAN	1234	<input checked="" type="checkbox"/>	Delete
CAREFIRST	678279	<input checked="" type="checkbox"/>	

Save

If needed, click **Delete** to remove a registry.