How to Obtain a List of Patients Who Have not Had an Appointment Recently

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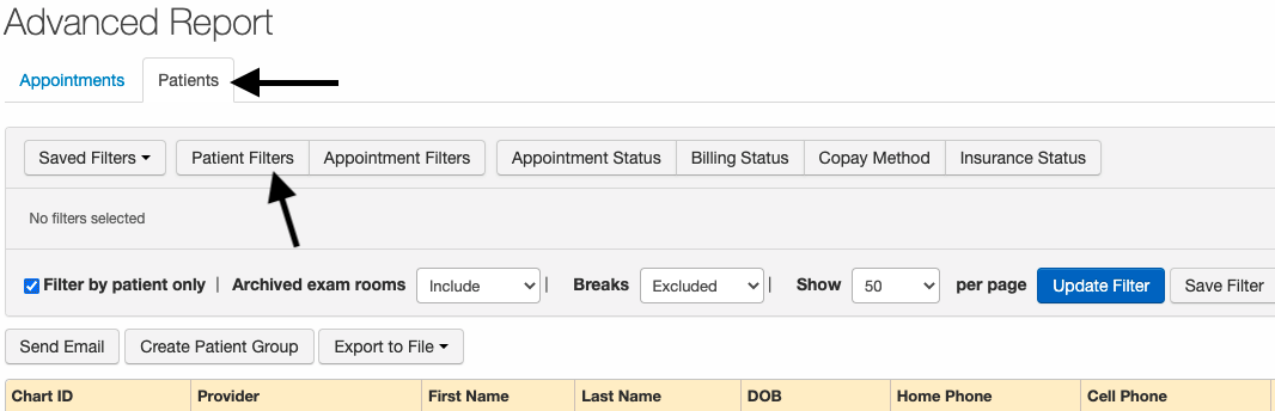
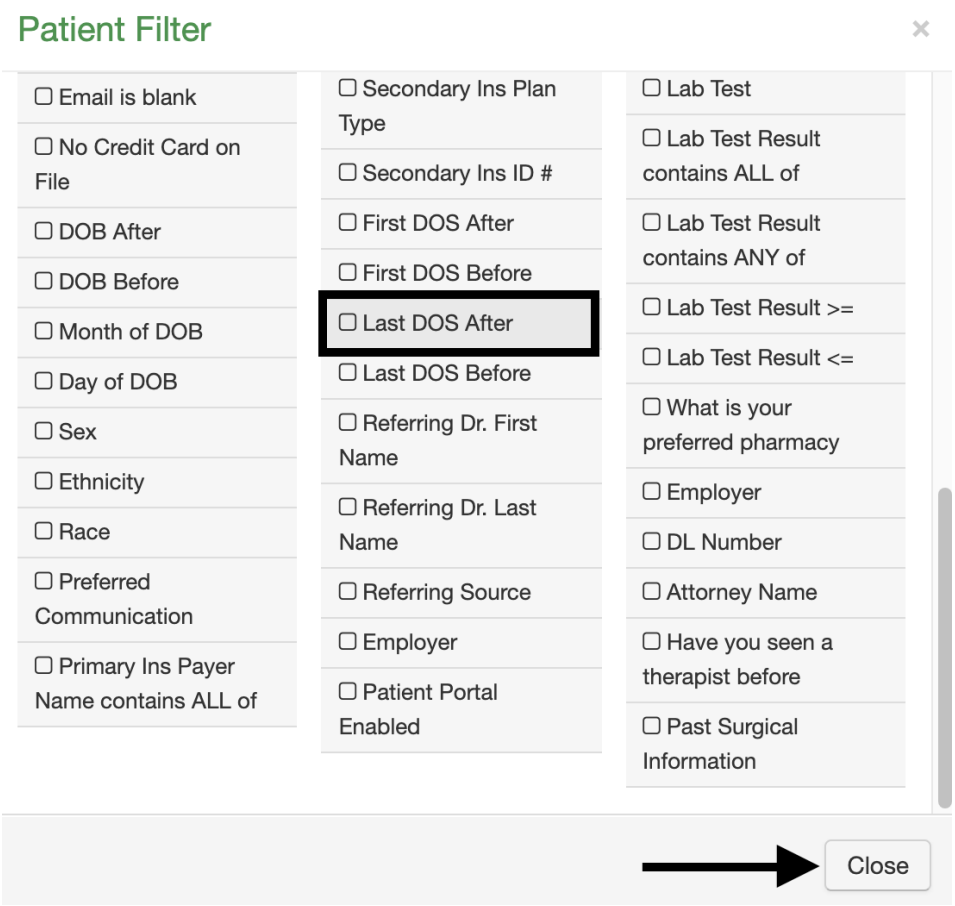
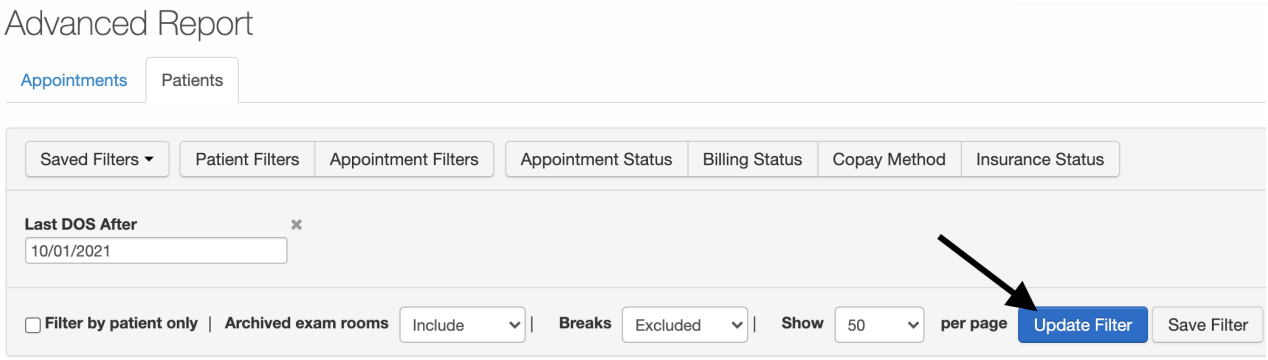
You can easily use the advanced report that shows a list of patients who have not had appointments recently. This is a great way to pick out who to reach out to for follow-up visits.

1. Hover your cursor over the **Reports** tab and click on **Advanced Report**.

2. Click the **Patients** tab and select **Patient Filters.**



3. On this screen, please click on **Last DOS After** and click **Close**.



4. Enter the desired last date of service and select **Update Filter**.