

Using Practice Chat through the Check-In App

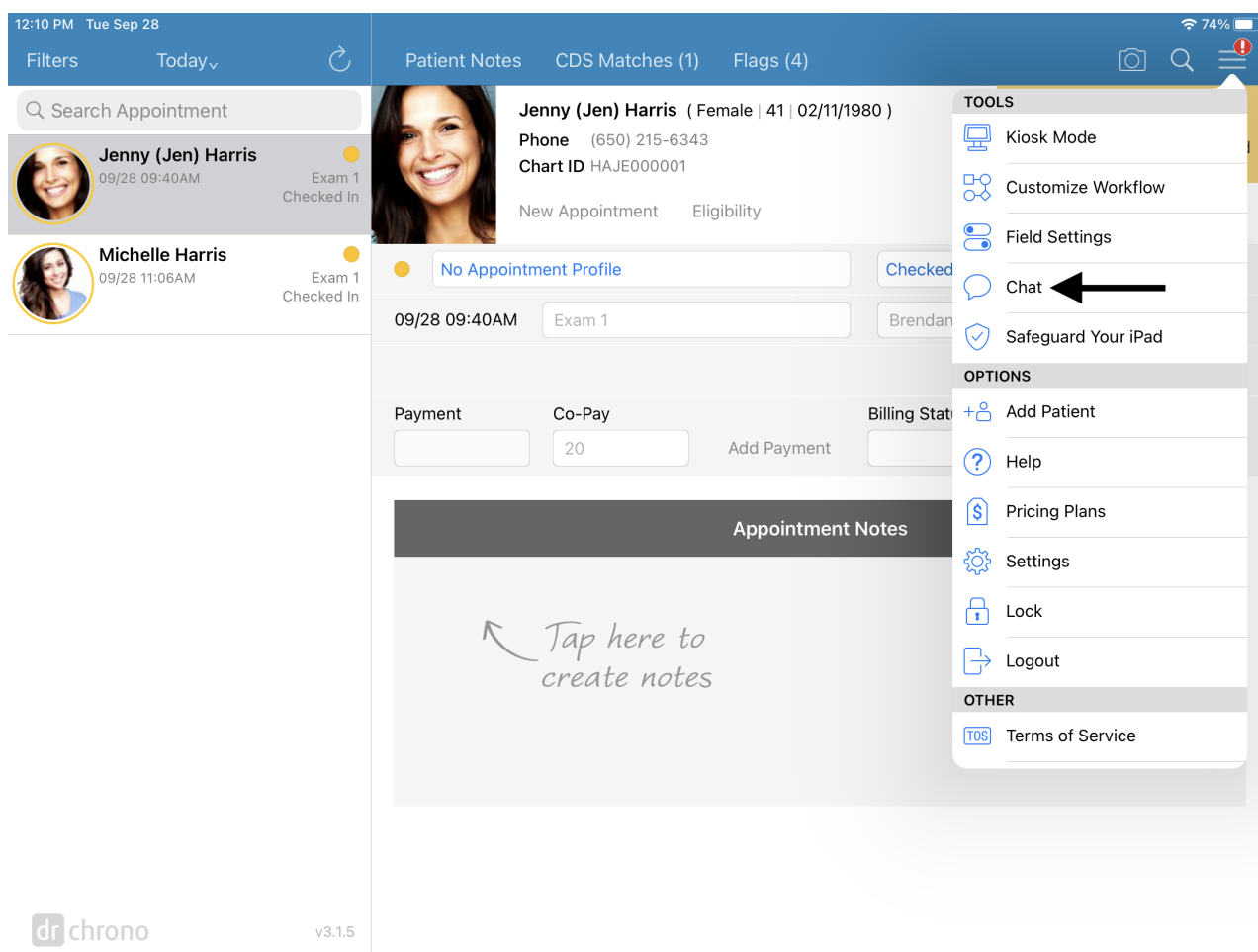
07/24/2024 10:11 pm EDT

Easily send messages to all members in your practice by using the DrChrono Check-In app chat feature.

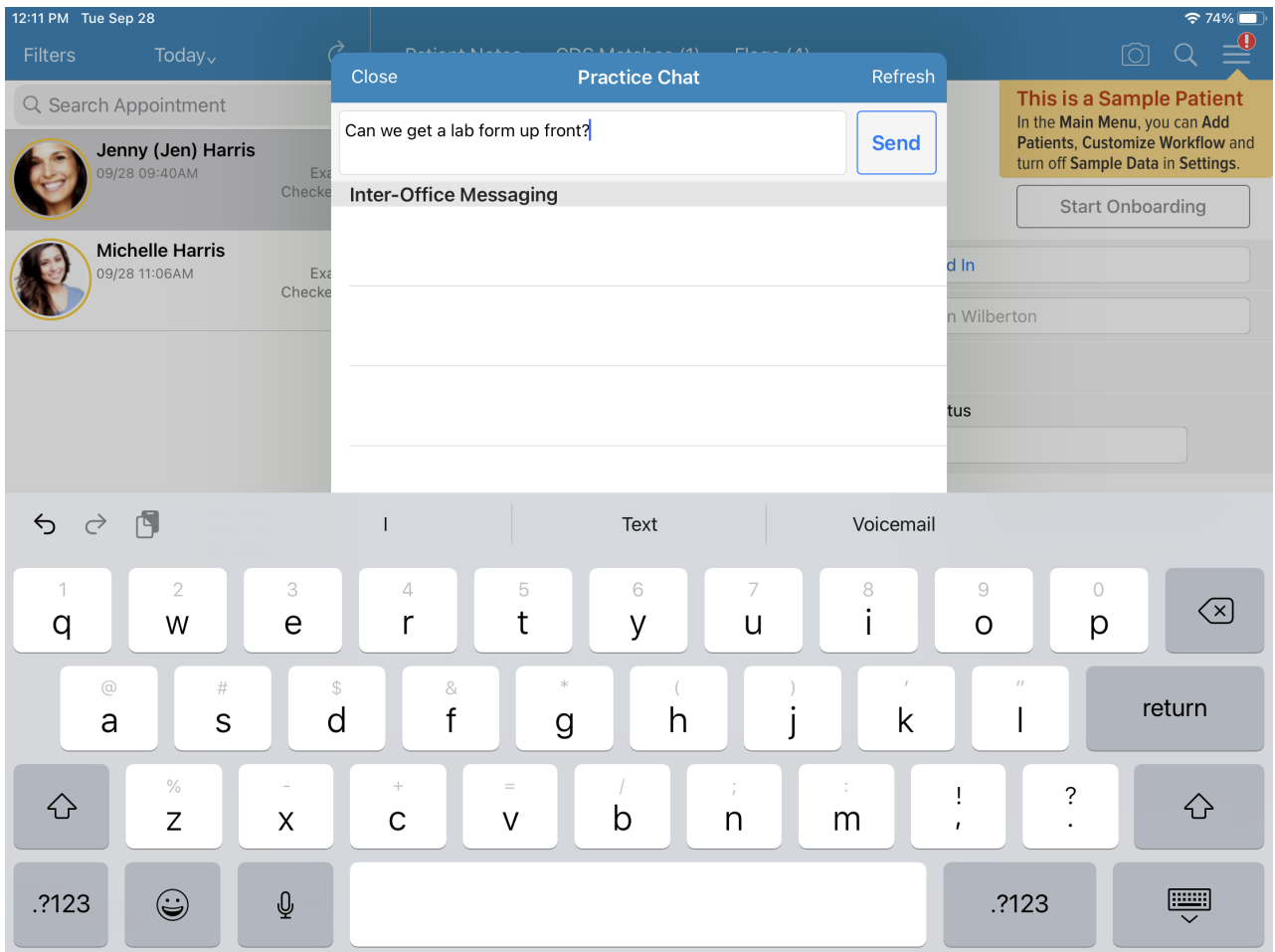
1. Log in to the DrChrono Check-In app. From the main screen select the stacked 3-line (



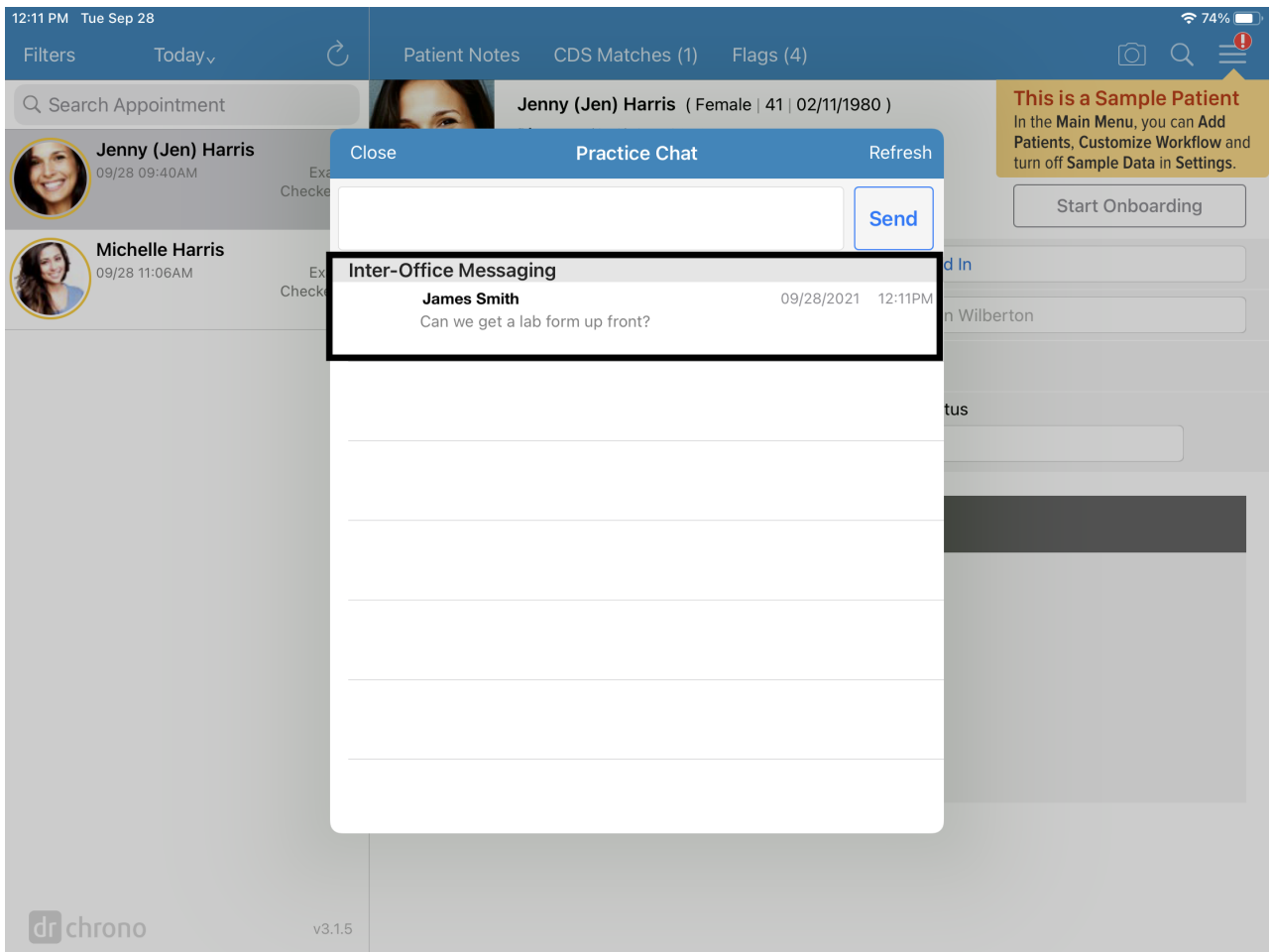
) menu icon in the upper right-hand corner. Tap **Chat**.



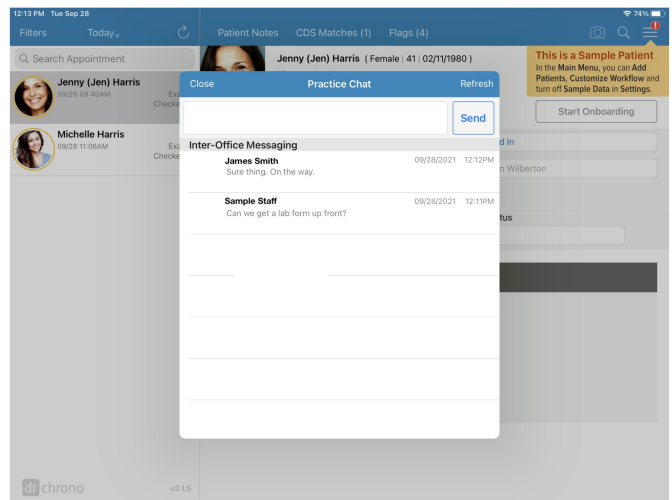
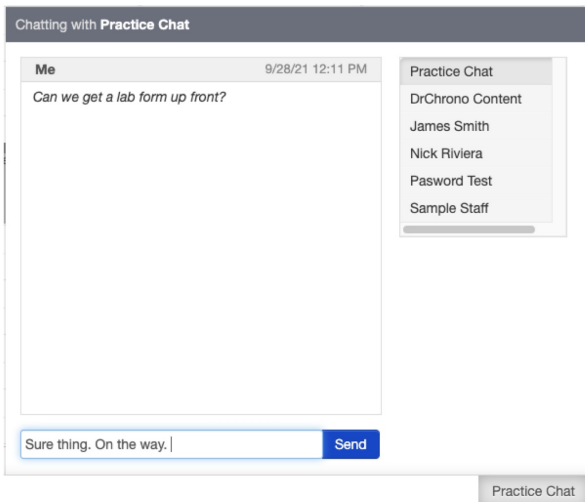
2. A pop-up window will appear where you can type a message that will be sent to all practice group members. Once the message is ready select **Send**.



3. Any messages will appear under the **Inter-Office Messaging** with a date and time stamp. All messages will appear in the **Practice Chat** pop-up window.



4. Other users can respond on the web or iPad EHR apps.



Practice Chat messages can not be deleted once they are posted. Older messages will disappear as newer ones are posted over time. We return the 25 most recent messages that were sent within the last 14 days.