# Customizing the Check-In Workflow for Onboarding/Kiosk Mode

07/24/2024 1:40 pm EDT

## Customizing Kiosk Mode Check-In on Your iPad

DrChrono's platform includes the Patient Check-In App, an app that works with the iPad, iPhone, and web applications that is designed towards streamlining the patient check-in process.

Patients can check in when handed the iPad by a staff member or you may activate Kiosk Mode. With either option, your patient can verify and edit their background information, answer basic questions, and sign forms. You may customize your Kiosk Mode/Check-In pages through the web or directly from the Check-In app.

1. To customize your check-in pages through the Check-In app, tap on the menu button(

) in the upper right-hand corner and select **Customize Workflow**.

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2. Here you'll be able to hide and reorder certain fields of the check-in workflow.

To hide fields, tap on the switch button (

) next to each field. To show the field simply tap on the switch(



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			Background Info	rmation			
			Patient Contact	Information		us	
			Custom Demogr	aphics			
			Patient Addition	al Information			
			Patient Reason F	For Visit			
			Patient Emergen	cy Contact			
			Patient Allergies				
			Patient Medicati	ons			
			Patient Medical	Conditions			
			Patient Primary I	nsurance	=		

To reorder the field, drag and drop the field by tapping and dragging the button (

)to the right of the field.

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#### 3. You can also customize the check-in process on the web. Go to **Clinical** > **OnPatient Forms**.

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1	Profile Photo Patient Photo required?	🗌 hidden
2	Name & Gender         Isrst Name required?         Middle Name required?         Last Name required?         Suffix required?         Gender required?         Nickname required?	🗌 hidden
3	Background Information Date of Birth required? Social Security Number required? Preferred Language required? Ethnicity required? Race required?	☐ hidden

To customize the content of your Additional Info and Reasons For Visit tabs, visit the template builder **Clinical** > **Form Builder**). Select **OnPatient Additional Info** and/or **OnPatient Reasons for Visit** and use the form tools to edit the forms to meet your needs.

### Form Builder

Form List	onpatient Additional Info	
Presets Additional	Where did you find us? Single Select	
H&P Physical Exam	Which specialists do you see?	
H&P Assessment	Multiple Select	
H&P Plan	Who referred you?	
SOAP Subjective		
SOAP Objective	Do you use online scheduling?	
SOAP Assessment		
SOAP Plan	Want access to online portal?	
onpatient Additional Info	Anything special we need to know	
onpatient Reasons For Visit		
Share		
Library Email <b>f</b> Facebook <b>Y</b> Twitter	✿ Options ▲	as Save

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