Adding a Signature to Outbound Faxes on the iPad

07/24/2024 12:14 pm EDT

You can sign your outbound faxes with a digital signature.

All patient data listed in this article is sample data. This is not a real person or real patient data.

1. To begin, select the document you would like to fax. This can be from the **Patient's History** or you can select the fax option from the clinical note.

Laurie Sample (Fem	nale 31 12/08/1990) 🗸	Close	Hide Detail	Filter: All Document Types
Patient	Actions	Q Search		
Patient Information	R Send eRx	Q Search		
Patient History	🌜 Log Phone Call	Test Facility (Mercenter Street)		
Face Sheet	Second Check Insurance Eligibility	Sign (24,10) Test Sign (24,10) 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100		
😫 Timeline	Take Clinical Photo	Laurie Sample	Laurie Sample	Laurie Sample
Problems 7	🗇 Upload Files	■ 04/18/22 11:00AM	04/15/22 11:00AM	04/14/22 04:00PM
Medications 26	Send Referral			Patient Factor Summary
Allergies NKDA	✓ Data Visualization			Starting Annual March Starting Startinge Starting Starting Starting Starting Starting Sta
∐[Labs	Patient Education	Laurie Sample	Group Session	Terrer Billion and
↔ Vitals	App Directory	04/14/22 04:30PM	04/11/22 07:20AM	04/11/22
Patient Flags	🛃 Quick Charting	Peter Notific Scoresy		Local-Auto INTERNIT INTERNIT INTERNIT INTERNIT No. Bester Million Bester Million Dester Million Deste
Appointment List	Apple Health App Data NO	Instituti M Production of a sector of the sect	-~-	Semichanese and Anthritism Semicon Semicon Semicon Semicon Semicon Semicon Waras and the Semicon Semicon Semicon Waras and the Semicon Semicon Semicon Semicon Mathematica Semicon Semicon Semicon Semicon Natural Semicon Semicon Semicon Semicon Semicon Natural Semicon Semicon Semicon Semicon Semicon Semicon Semicon Natural Semicon Semic
🚓 Family History			○ ○ → referral	
Growth Charts		C-CDA Import 04/11/22	• referral 04/11/22	04/11/22

Tap the arrow icon(



M Mon A Se	Apr 18		•••			4
of 2						Share
	Test Facility Patient: Laurie Sample	c	DOB: 12/08/1990)		Send Fax
Patient: Laurie Sample Provider: Dr. James Smith Primary Payer ID: 87726			Visit: 04/18/2022 11:00AM Secondary Payer ID:			Print
·	Medications & Allergies	s:				Free Draw
	Current Medication & Dosage	-	Dispense	SIG		Amendment
	Lexapro 20 mg oral tablet		0	1 a day		
	Phena		1.000	Take as needed	-	Send to OnPatient
	Hydromorhpone/Bupivacaine		1.000	1 a day	No	
	test		1.000	rest	No	
	amoxicillin 500 mg oral tablet		20.000	2 a day for 10 days	No	
	amoxicillin 500 mg oral capsule		20.000	2 caps a day for 10 days. Effective 6/9/2018	No	
	cyclobenzaprine 10 mg oral tablet		30.000	Take 1 tab as needed	No	
	Alpha Lipoic 300 mg oral tablet		30.000	1 tab 1x a day	No	
	Allergy	Reactio		-		
		I Reactio				First faith Surray
008 - Vitit in former m 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2						Norm Control Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm Norm
ourio So	ample 📕 Laurie Sample	Laurie Sample	Laurie Sample	Group S	Session	C-CDA Import

--OR---

From the clinical note, select View Complete Note. Tap on the menu (

(:)

) icon and select **Send Fax**.

3:18 PM Mon Apr 18	•••					1 🗟	79% 🔲
Close				Unlock	: •	Q	+
Visit Patient History	Laurie Sample (Female 31 12/08/19	90),		Action M	Venu		1
Meaningful Use Assistant	1 of 2			Prir	nt		
(\$) Billing	Test Facility Patient: Laurie Sample Provider: Dr. James Smith	DOB: 12/08/19 Visit: 04/18/20;		Send	Fax		
	Primary Payer ID: 87726	Secondary P	A	Amendmo	ents (C))	
	Medications & Allergies:	Dispense	S	end to O	nPatie	nt	
	Lexapro 20 mg oral tablet	0					
	Phena	1.000	Take as needed	No			
	Hydromorhpone/Bupivacaine	1.000	1 a day	No			
	test	1.000	rest	No			
	amoxicillin 500 mg oral tablet	20.000	2 a day for 10 days	No			
	amoxicillin 500 mg oral capsule	20.000	2 caps a day for 10 days. Effective 6/9/2018	No			
	cyclobenzaprine 10 mg oral tablet	30.000	Take 1 tab as needed	No			
	Alpha Lipoic 300 mg oral tablet	30.000	1 tab 1x a day	No			
	Allergy F	Reaction					
	No Known Drug Allergies (NKDA)						
	Subjective: History of present illness: Laurie Sample is a 3' General [-]: no significant weight change, no we Skin [-]: no rash, no lumps, no sores, no itching HEENT [-]: no headache, no head injury, no diz problems, no tearing, no tinnitus, no vertigo, no nosebleeds, no sinus trouble, no dry mouth, no Neck [-]: no lumps, no lymphadenopathy, no go	eakness, no fatigue, n g, no dryness, no color zziness, no lightheade o earaches, no nasal s o hoarseness	o fever change, no ch dness, no visio tuffiness, no na	on changes, r	no hearing	3	
	Objective:						
View Complete Note	General WNL: AAOx3, NAD, normal level of co	onsciousness, good pe	rsonal hygiene	9			

2. Enter the recipient for the fax and select the **Sign** button.

ancel	Send Fax			
Name	Fax Nu	mber		
lessage				
ot Signed			-	
Test Facility			Sex: F	
Patient: Laurie Sample Provider: Dr. James Smith Primary Payer ID: 87726	DOB: 12/08/19 Visit: 04/18/20 Secondary P	22 11:00AM		AJA000001
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies:	Visit: 04/18/20 Secondary P	22 11:00AM ayer ID:	Chart: S	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage	Visit: 04/18/20	22 11:00AM		AJA000001
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet	Visit: 04/18/20 Secondary P Dispense 0	22 11:00AM ayer ID: SIG 1 a day Take as	Chart: S	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet Phena	Dispense 0 1.000	22 11:00AM ayer ID: SIG 1 a day Take as needed	PRN? No No No	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet	Visit: 04/18/20 Secondary P Dispense 0	22 11:00AM ayer ID: SIG 1 a day Take as	Chart: S	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet Phena Hydromorhpone/Bupivacaine	Dispense 0 1.000	22 11:00AM ayer ID: SIG 1 a day Take as needed 1 a day	Chart: S PRN? No No No No	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet Phena Hydromorhpone/Bupivacaine test	Visit: 04/18/20 Secondary P 0 1.000 1.000 1.000	22 11:00AM ayer ID: SIG 1 a day Take as needed 1 a day rest 2 a day for 10	PRN? No No No No	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet Phena Hydromorhpone/Bupivacaine test amoxicillin 500 mg oral tablet	Visit: 04/18/20 Secondary P 0 1.000 1.000 1.000 20.000	22 11:00AM ayer ID: SIG 1 a day Take as needed 1 a day rest 2 a day for 10 days 2 caps a day for 10 days. Effective 6/9/2018 Take 1 tab as	Chart: S PRN? No No No No No No	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet Phena Hydromorhpone/Bupivacaine test amoxicillin 500 mg oral tablet amoxicillin 500 mg oral capsule	Visit: 04/18/20 Secondary P 0 1.000 1.000 1.000 20.000 20.000	22 11:00AM ayer ID: SIG 1 a day Take as needed 1 a day rest 2 a day for 10 days 2 caps a day for 10 days. Effective 6/9/2018	Chart: S PRN? No No No No No No No	
Provider: Dr. James Smith Primary Payer ID: 87726 Medications & Allergies: Current Medication & Dosage Lexapro 20 mg oral tablet Phena Hydromorhpone/Bupivacaine test amoxicillin 500 mg oral tablet cyclobenzaprine 10 mg oral tablet	Dispense 0 1.000 1.000 20.000 20.000 30.000	22 11:00AM ayer ID: SIG 1 a day Take as needed 1 a day rest 2 a day for 10 days 2 caps a day for 10 days. Effective 6/9/2018 Take 1tab as needed 1 tab 1x a	PRN? No No	

Skin [-]: no rash, no lumps, no sores, no itching, no dryness, no color change, no changes in hair or nails

HEENT [-]: no headache, no head injury, no dizziness, no lightheadedness, no vision changes, no hearing

problems, no tearing, no tinnitus, no vertigo, no earaches, no nasal stuffiness, no nasal discharge, no

3. After you select Sign, a preview of your fax will open. There are two tabs at the top of the page: **Move** and **Draw**. **Move** allows you to move to the location of the fax that you wish to sign. **Draw** allows your finger movements to act as a pen on the document and will allow you to create your signature.

For the Move option, tap the pen (

n

) icon. Next, if you have a signature on file already, it will appear for you to tap to add to the fax. Or you can draw one in the box. Underneath the signature will be the printed name of the provider along with a time and date stamp. Tap **Save** when finished.

			Mov		Draw	
	nities WNL: no ent, normal g		eins, no eder	na, no abnormal n	novements, no tremor, no	rigidity, normal
angrin	ent, normar g	jan				
Asses	sment:					
Туре		Code	Description	on		
ICD-10-C	A Condition	Z00.00	Encounter	for general adult medica	l examination without abnormal fin	dings
Plan:						
Туре	Code	Modifiers	Quantity	Description		
CPT	97161		1.00 UN	PT EVAL LOW COMP	EX 20 MIN	
CPT	99213		1.00 UN	OFFICE O/P EST LOV	/ 20-29 MIN	
×	J	.Sm	ith	Θ		
	James Smith 18/2022 03:22 P	SM	ith		5.5	nitk
	James Smith	PM E-sign	ed by Dr. James	Smith on 04/18/20; sted at 04/18/2022	J.S. Edit S	Signature
04/	James Smith	PM E-sign	ed by Dr. James			Signature
04/	James Smith	PM E-sign	ed by Dr. James			

For the **Draw** option, after moving to the desired location, select the **Draw** button and draw in your signature. When complete, hit the **Save** button.

Close	Move	Draw	Save

movements intact, point-to-point movements intact, pain/temperature/light touch/ vibration/discrimination intact, DTR's intact

Extremities WNL: no varicose veins, no edema, no abnormal movements, no tremor, no rigidity, normal alignment, normal gait

Assessment:

Туре	Code	Description
ICD-10-CM Condition	Z00.00	Encounter for general adult medical examination without abnormal findings

Plan:

Туре	Code	Modifiers	Quantity	Description
CPT	97161		1.00 UN	PT EVAL LOW COMPLEX 20 MIN
CPT	99213		1.00 UN	OFFICE O/P EST LOW 20-29 MIN





4. To confirm your signature, a green **Signed** indicator will appear. Select **Send** and your sent fax will now include a copy of your signature in the location you placed it.



Subjective:

History of present illness: Laurie Sample is a 31 years year old female

General [-]: no significant weight change, no weakness, no fatigue, no fever

Skin [-]: no rash, no lumps, no sores, no itching, no dryness, no color change, no changes in hair or nails

HEENT [-]: no headache, no head injury, no dizziness, no lightheadedness, no vision changes, no hearing problems, no tearing, no tinnitus, no vertigo, no earaches, no nasal stuffiness, no nasal discharge, no