

How do I customize my charting pages on the iPad?

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The [EHR/EMR app](#) is an essential tool in your charting process and can be customized to your needs. To customize the EHR/EMR app, you will need to access your browser-based EHR. In the web version of DrChrono, you have three customization tools:

- The Form Builder: Changes the content of your templates as well as the content that is populated into your clinical notes.
- Complete Note Format: Changes the order of the content that is populated into your clinical notes.
- Form Reorder: Change the order of the templates arranged from your template selection pane in the EHR/EMR app.

Access the **Form Builder** by mousing over the **Clinical** tab in your navigation bar and then selecting **Form Builder**. To use the form builder, select the types of fields you would like to use in your form and add them to the center. Here you can click on the element to rename the item and edit the text that is generated in your complete note when the template is used. When you are done with your edits, hit **Save**. See our Form Builder overview [here](#).

Form Builder

The screenshot displays the Form Builder interface. On the left is a 'Form List' panel with a search bar and a list of templates including 'H&P CC / History of Present Illness', 'H&P Med / Fam / Social History', 'H&P Review of Systems', 'H&P Physical Exam', 'H&P Assessment', 'H&P Plan', 'SOAP Subjective', 'SOAP Objective', 'SOAP Assessment', and 'SOAP Plan'. The central workspace is titled 'Choose a form' and contains a large empty area for building the form. On the right is a 'Form Tools' panel with a 'Legend' at the top (Edit, Move, Copy to clipboard, Archive) and two tabs: 'New Fields' and 'Field Clipboard'. Under 'New Fields', there are options for 'Short Text Field', 'Yes / No', 'Switch', 'Single Select', 'Multiple Select', 'Free Draw', 'Fraction Field', 'Header', 'Subheader', and 'Reference Field'. At the bottom of the central workspace are 'Options', 'Save as', and 'Save' buttons.

Select the **Clinical** tab in your navigation bar and then select **Complete Note Format**. To change the order of the templates in your complete note, drag and drop the templates to the order you would like to use. Hit **Save** when you are done.

Change the Format of the Complete Note

Drag and drop the templates below to change the order of their appearance in the complete note.

☰	H&P CC / History of Present Illness
☰	H&P Med / Fam / Social History
☰	Medications & Allergies
☰	H&P Review of Systems
☰	H&P Physical Exam
☰	H&P Assessment
☰	H&P Plan
☰	SOAP Subjective
☰	SOAP Objective
☰	SOAP Assessment
☰	SOAP Plan
☰	OnPatient Additional Info
☰	OnPatient Reasons For Visit
☰	Default

Drag & drop

Save

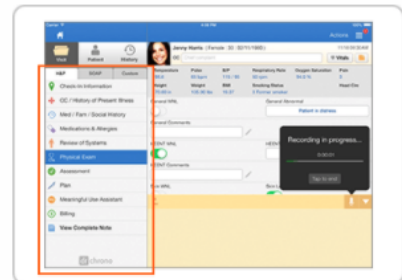
Access the template builder by mousing over the **Clinical** tab in your navigation bar and then selecting **Form Reorder**. To change the order of the templates displayed on your iPad's template selection page, drag and drop the templates to the order you would like to use. Hit **Save** when you are done.

Reorder the custom forms on iPad

Drag and drop the custom forms below to reorder how they are displayed on the iPad.

☰	Medicare Annual Wellness
☰	Injections
☰	Allergy Shot
☰	Consent for Injection
☰	Lumbar Facet Joint Injections
☰	Trigger Point Injection Form
☰	CERVICAL SPINE ASSESSMENT
☰	Work/School Excuse Form
☰	Billing Codes to Forms Sample
☰	Eye Exam
☰	Consent Practice Demo
☰	Consent Free Draw 2
☰	Physical Exam Multiple Select
☰	Trigger Point Injection Form
☰	Freedraw Practice
☰	2.1 Physical Exam
☰	2.1 Review of Systems
☰	H&P Physical Exam
☰	SOAP Subjective
☰	SOAP Objective (Replaced at 08-09-2021 10:56:01)
☰	SOAP Subjective (Replaced at 08-09-2021 11:21:18)
☰	onpatient Additional Info (Replaced at 06-04-2020 12:58:56)
☰	onpatient Additional Info (Replaced at 04-27-2020 15:58:03)
☰	SOAP Plan (Replaced at 07-13-2020 14:32:20)
☰	H&P Review of Systems (Replaced at 06-26-2019 11:36:50)

Save



Re-order your custom forms on the iPad.

