How to Delete or Reschedule an Appointment on the iPad

07/24/2024 4:45 pm EDT

Within the DrChrono EHR app, you can delete or reschedule an appointment as you would with the browser-based EHR. When you make changes to your appointments on your mobile device, those changes will automatically sync with the cloud and will reflect in your DrChrono browser version.

• To begin, first, select **EHR** on your device's navigation bar.











Within your mobile EHR, search for your appointment by tapping on the magnifying glass icon in the upper righthand corner and typing in your patient name or selecting the appointment from the appointment list. Tap **Delete** to remove the appointment. Select **Appointment Options** and tap **Reschedule/Edit Appointment** to reschedule.

4:08 PM Mon Jul 2	26						🗢 100% 🛃			
Filters	07/27/21~	Ś					Q +			
Q Search Ap	pointment		Michel	le Harris (Female 21 1	0/14/1999) 🗸	4/1999) 🗸				
07/27/2021 Tue (1)			This is a	e Account tab.						
Michelle Harris		Exam 1	Appointr		Start Visit					
		Checked In	Apr Reschedule / Edit Appointment							
			App Open in C	Check-in App	Appointment Status Checked In					
			Offic Delete A	ppointment	Exam Room Exam 1					
			Provider James Smith		Billing Type ICD-10					
			Billing Details							
			Payment profile Cash		Billing Status None Selected					
			Co-Pay			Total Payment Add History				
			СО-Рау		\$0.00					
			Patient Flags No Flags				View All			
			1001 N Rengstorff Ave, Mountain View, CA 94040							
			Vitals				View All			
			Temperature	Pulse f	Blood Pressure	Respiratory Ra mmHg	te rpr			
			Oxygen Saturation	Height	Weight	BMI				
James Smith James Smith	Dashboard		dr ehr	Messages	<mark>(43)</mark> ≳⊟ Tasks	ित्र हित्र Account				

Tap on the **Date & Time**. Select the date and time or tap on the preset time options to reschedule the appointment. Tap **Save** to save the appointment.

5 PM Mon Jul 26	ð.								
ilters Today	Cancel					Save & Start Visi	t Save		+
Search Appointme						Save & Start VISI	Save		(i
7/26/2021 Mon (1)								t tab.	
Michelle Hai	ri	Appointment Type				Appointment >			Start Visit
07/26 04:10PM									
Back Adjustmen	Fema	helle Harris ale 1/1999							
	Provider	Provider					James Smith >		
	Appointment P	Appointment Profile None >							
	Reason for Visi	Reason for Visit							
	Date & Time				Mon Jul 26, 02:25 PM>				
	Today	2 Weeks	1	Month	3 Months	6 Months	1 Year		
	Fri Jul	23 11	22		Existing App	pointments on Jul 2	6, 2021		
	Sat Jul		23		Michelle Harris 15 min @ 07/26 04	:10PM - Exam 1			View A
	Sun Jul	25 1	24	AM					
	Tod	ay 2	25	PM					
	Tue Jul	27 3	26						View
	Wed Jul		27 28					Respiratory Ra	
Das	hboard	dr ehr			Messages	<mark>(43</mark> ☆= Tasks		Account	