## How to Delete or Reschedule an Appointment on the iPad

07/24/2024 4:45 pm EDT

Within the DrChrono EHR app, you can delete or reschedule an appointment as you would with the browser-based EHR. When you make changes to your appointments on your mobile device, those changes will automatically sync with the cloud and will reflect in your DrChrono browser version.

• To begin, first, select **EHR** on your device's navigation bar.











Within your mobile EHR, search for your appointment by tapping on the magnifying glass icon in the upper righthand corner and typing in your patient name or selecting the appointment from the appointment list. Tap **Delete** to remove the appointment. Select **Appointment Options** and tap **Reschedule/Edit Appointment** to reschedule.

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			Oxygen Saturation Height Weight BMI							
James Smith James Smith	Dashboard		dr EHR Messages	t						

Tap on the **Date & Time**. Select the date and time or tap on the preset time options to reschedule the appointment. Tap **Save** to save the appointment.

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