

# How do I reorder items on my patient's appointment detail view?

07/24/2024 4:15 pm EDT

## Reordering Items on the Appointment Details View

In the [EHR app](#), all your appointment information is viewable in the Appointment Detail View pane underneath your patient's basic information. To customize this area, you may rearrange or add/remove fields.

The screenshot displays the EHR app interface. At the top, there's a navigation bar with 'Filters' and 'Today' options. Below it is a search bar for appointments. A list of appointments for 07/22/2021 is shown, with Michelle Harris selected. Her profile is visible, including a note that she is a sample patient. The 'Appointment Details' section is highlighted with a red box and contains the following information:

- Appointment Details:** 07/22 09:40AM, 30 minutes. Appointment profile: None Selected. Appointment Status: None Selected. Office: Primary Office. Exam Room: Exam 1. Provider: Brendan Wilberton. Billing Type: ICD-10.
- Billing Details:** Payment profile: Cash. Billing Status: None Selected. Co-Pay: \$0.00. Total Payment: \$0.00.
- Patient Flags:** No Flags.
- CDS Matches (1):** 1. Adult Immunization Schedule Age: 19-21.
- Vitals:** Temperature, Pulse, Blood Pressure, Respiratory Rate.

To reorder fields in the Appointment Detail View pane, access the **Account** section in your navigation bar, select the settings tab, and tap **Appointment Detail View Settings**. You can add or remove fields by activating or deactivating the switches (



/



). To reorder the items, hold the (




) icon and drag the menu item to the desired location. Return to the appointments screen to view the new menu. Your selections will automatically save.


3:03 PM Thu Jul 22 78%


Filters Today 🔍 +


🔍 Search Appointment


**07/22/2021 Thu (4)**

 **Michelle Harris**  
07/22 09:40AM Exam 1

 **Jenny (Jen) Harris**  
07/22 01:55PM Exam 1

 **Peter Django**  
07/22 02:45PM Exam 1

 **Alexis Wu**  
07/22 03:45PM Exam 1

 **Michelle Harris** (Female | 21 | 10/14/1999) 📄

This is a sample patient. To turn off sample patients, go to the Account tab.

[Appointment Options](#) [Super Bill](#) [Vitals](#) [Start Visit](#)

**Appointment Details**  
07/22 09:40AM, 30 minutes

Appointment profile <span style="color: orange;">●</span> <a href="#">None Selected</a>	Appointment Status <a href="#">History</a> <a href="#">None Selected</a>
Office <a href="#">Primary Office</a>	Exam Room <a href="#">Exam 1</a>
Provider <a href="#">Brendan Wilberton</a>	Billing Type <a href="#">ICD-10</a>

**Billing Details**





Payment profile <a href="#">Cash</a>	Billing Status <a href="#">None Selected</a>
Co-Pay	Total Payment <a href="#">Add</a> <a href="#">History</a> \$0.00

**Patient Flags** [View All](#)  
■ No Flags

**CDS Matches (1)** [View All](#)  
1. Adult Immunization Schedule Age: 19-21

**Vitals** [View All](#)

Temperature	Pulse	Blood Pressure	Respiratory Rate
°F	bpm	mmHg	rpm

🏠 Dashboard
 EHR
 Messages
 43 Tasks
 67 Account