

Printing Appointments for any Specific Date Range

07/24/2024 7:35 pm EDT

Within your DrChrono account, you can easily print appointments for a specific date range. Simply select the desired date range and print your appointments. This gives providers and their staff the option to see a forecast of the daily, weekly, or even monthly view of all of their appointments.

1. Roll over the **Schedule** and select **Calendar**.

- Schedule
- Clinical
- Pa

SCHEDULING TOOLS

- Calendar
- Availability Search
- Appointments Dashboard
- Dashboard
- Appointment Profiles
- Appointment Templates
- Billing Profiles
- Reminder Profiles
- Follow-up Reminders
- Recurring Events
- Bulk Appointments
- Appointment Recovery

2. Once you see your calendar, click **Print Appointments**.

Print Appts

Sep 2021

Event Today Refresh Print Appts

Sep 26 2021 - Oct 2

Daily Exam Rooms Doctor Weekly Monthly

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

Doctors: Select all / none

- James Smith 1
- Jill Smith 5

Offices: Select all / none

- Eastern Office
- Mountain Office
- Telehealth
- Main PG Office

Calendar appointments:

- Mon 9/27: 9:50 - 10:00 am Michelle Harris, Eastern
- Thu 9/30: 10:20 - 10:50 am Jenny (Jen) Harris, Eastern Office
- Mon 9/27: 12:00 - 12:30 pm Jenny (Jen) Harris, Eastern Office
- Thu 9/30: 12:30 - 1:00 pm

