Creating a Custom Appointment Field

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DrChrono makes it simple to add additional appointment fields to meet your practice needs.

1. Hover over Account and scroll down and select Custom Fields.



2. Select Appointment Fields.



3. In the right-hand corner select Add New Field.

Custom Appointment Fields + Add New							
Ø Name	Description	Records	Updated	Created			
No active custom appointment field							

4. Type in the name of the appointment field and any description you want to include. It is not necessary to add a description. Select **Save**.

Create Custom App	oointment Field	×
Name	Promo Code	
Description	Promo Code Information	
		Save Cancel

5. Open an appointment and select **Custom Data**. You can enter the information you need and select **Update Fields.**

Schedule Appo	intment									
Appointment	Billing	Eligibility	Vitals	Growthcharts	Flags	Log Com	n. Revisions	Custom Data	MU Helper	
Custom Appointment Fields										
Name	Descrip	Description								
Promo Code Promo Code Information										
Update Fields										