

Attaching a Consent Form to an Appointment

07/24/2024 12:29 pm EDT

Consent forms can be easily added to an appointment from the appointment window once they have been uploaded to your DrChrono account. For more information on uploading consent forms see our article [Adding and Setting Up Consent Forms](#).

To Add a Consent Form to an Appointment

1. Click on the Appointment on the calendar.
2. Click into the **Consent Forms** box and select the forms to be signed by the patient checking in for this appointment.
3. Click **Save** or **Save and Close**.

Schedule Appointment ✕

Appointment | Billing | Eligibility | Vitals | Growthcharts | Flags | Log Comm. | Revisions | Custom Data | MU Helper

Type Appointment Video Visit Walk-in Transition of Care Referral

Credit: \$800.00 | 28 past appointments | Primary Insurance: United HealthCare [87726] | Fall Risk:

Provider Dr. James Smith

Patient Laurie Sample - 12/08/1990 + ✎ ↻

Reason: Group Session

Scheduled: 04/11/2022 **Time:** 07:20AM

Duration: 60 minutes Allow overlapping

Notes:

Consent Forms: ✕ HIPAA Data Use Agreement (default) ✕ No Show Policy (default) Telehealth Consent

Supervising - If different to provider -

Office: Office 1 + ✎

Profile: Group Therapy

Eligibility Profile: -----

Exam: Exam 1

Color:

Status:

7h 37m

View Clinical Note

View All Appointments

Recurring Appointment A scheduled appointment cannot be converted to a recurring series.

Arrange a Follow-up Reminder

View Active Reminders:

Delete Save & Close Save Cancel

To avoid manually attaching Consent Forms to each appointment, you can attach them to an Appointment Profile: [How do I add consent forms to an appointment profile?](#) When the appointment profile is used, the Consent Forms will automatically attach.