Adding a Patient's Previous Name and Address to the Chart

07/24/2024 12:14 pm EDT

Note: The new section to add Previous Name and Previous Address will be available beginning March 2024 and will be enabled for all DrChrono users by April 2024.

To update a patient's name, you can do so their chart. Go to the patient's chart, select the **Demographics** section on the left, and click the **Important** tab, if needed.

Enter the patient's updated name in the **Previous/Birth Name** field. Scroll down and click **Save Demographics** to save the update.

User can also enter in previous names and previous addresses within the demographics tab of the patient chart. The previous names and addresses will be saved in the patient's CCDA files when exported.

- Navigate to Demographics tab > (scroll to end of page) +Add Previous Name or Address > Save/Save Add Another
- Once added, users will have the option to Edit or Remove.

Previous Names

First	Middle	Last	Suffix	Birth name	Start date	End date	Actions
Test		Patient		no	01/01/2023	12/01/2023	Edit Delete

Previous Addresses

Address	City	State	Country	Zip code	Start date	End date	Actions
123 Happy Trails	Neverland	TX	US	10101	01/01/2023	12/01/2023	Edit Delete

OR

- (To add names changes) Navigate to Demographics < Important tab > update the patient's name > check the box > enter previous name start/end date > save.

- (To add address changes) Navigate to Demographics > Demographics tab > update patients address > check the box > enter previous address start/end date > save.

Patient Health Summary Display

Patient Health Summary			
Patient	Chrissy Bright		
Patient Previous Name	Test Patient		
Date of birth	September 10, 1971	**Sex**	Female
Race	Black or African American Unknown	**Ethnicity**	Not Hispanic or Latino
Contact info	Primary Home: 123 Example Street Sample City, California 55555, US	**Previous Address**	Home: 123 Happy Trails Neverland, TX 10101, US
Preferred Language	English (en)		
Patient IDs	105156029 2.16.840.1.113883.3.7621		

Import Display

Preview Imported Clinical Document

Re-order sections   Check for Errors   Toggle Preview

Patient Health Summary

Patient	Laurie Sample		
Patient Previous Name	Laurie Patient		
Date of birth	December 8, 1990	**Sex**	Female
Race	American Indian or Alaska Native Apache Sioux	**Ethnicity**	Not Hispanic or Latino
Contact info	Primary Home: 123 Fake St 328 Gibraltar Dr Baltimore, MD 21212, US	**Preferred Language**	English (en)
		Patient IDs	SAJA000001 2.16.840.1.113883.3.7621 111-22-1111 2.16.840.1.113883.4.1
	Tel (Cell): +1 650-555-5555 Mail: sample@sample.com		
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