Downloading Patient Documents

07/24/2024 1:50 pm EDT

If you need to export/download a patient's documents, you can do so from their chart.

- Go to a patient's chart and select **Documents** from the menu on the left.

- Scroll down to the **Uploaded Documents** section. Click on the **Description** to view the document. Depending on your browser and computer, the document will open in another window or tab.

- PDF documents can be downloaded by clicking on the arrow icon (

).

Test Facility
Patient: Laurie Sample   **DOB:** 12/08/1990   **Sex:** F
Provider: Dr. James Smith   **Visit:** 04/29/2022 11:00AM   **Chart:** SAJA000001
Primary Payer ID: 87726   **Secondary Payer ID:**

Medications & Allergies:

Current Medication & Dosage	Dispense	SIG	PRN?	Indication
Lexapro 20 mg oral tablet	0	1 a day	No	
Phena	1.000	Take as needed	No	
Hydromorhpone/Bupivacaine	1.000	1 a day	No	
test	1.000	rest	No	
amoxicillin 500 mg oral tablet	20.000	2 a day for 10 days	No	
amoxicillin 500 mg oral capsule	20.000	2 caps a day for 10 days. Effective 6/9/2018	No	
cyclobenzaprine 10 mg oral tablet	30.000	Take 1 tab as needed	No	
Alpha Lipoic 300 mg oral tablet	30.000	1 tab 1x a day	No	

Allergy	Reaction
No Known Drug Allergies (NKDA)	

Subjective:

History of present illness: Laurie Sample is a 31 years year old female Social History: Laurie Sample responded well to the injectable treatment on 04/29/2022 11:00AM
General [-]: no significant weight change, no weakness, no fatigue, no fever
Skin [-]: no rash, no lumps, no sores, no itching, no dryness, no color change, no changes in hair or nails
HEENT [-]: no headache, no head injury, no dizziness, no lightheadedness, no vision changes, no hearing problems, no tearing, no tinnitus, no vertigo, no earaches, no nasal stuffiness, no nasal discharge, no nosebleeds, no sinus trouble, no dry mouth, no hoarseness

- You will then need to name and save the document to your device.
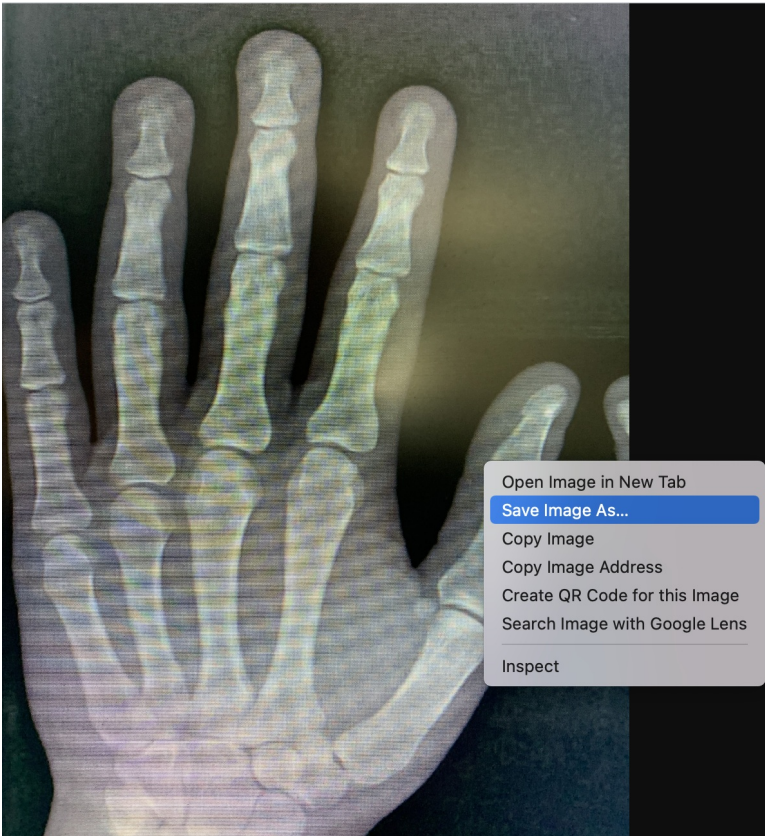
Save As: Clinical Note Laurie Sample

Tags:

Patient Documents

Favorites
- Applicati...
- Desktop
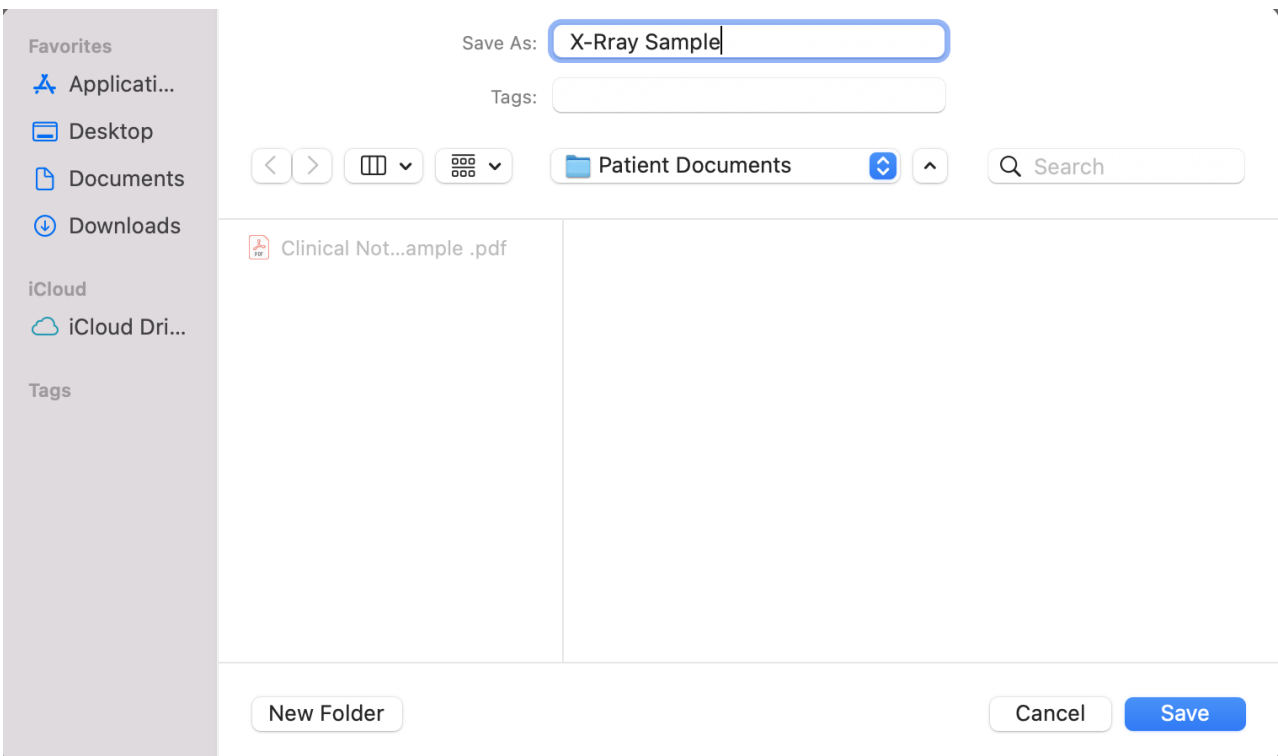- Documents
- Downloads

iCloud
- iCloud Dri...

Tags

New Folder   Cancel   Save

- For images, like clinical photos taken with the iPad, need to be right-clicked and saved.

- Name and save the file depending on your browser and computer settings.

- If you need to download Locked Clinical Notes, Signed Consent Forms, Outbound Referrals, Lab Results, or Amendments, click on the tab, view the document, and download.

Locked Clinical Notes

Date of Service	Reason	Locked by	Locked On	Actions
04/29/2022		Dr. James Smith	05/10/2022	Fax Send to onpatient View Notes

Signed Consent Forms

Consent Form	Date of Appointment	Date of Signature	Actions
HIPAA Data Use Agreement	Jun 16, 2022 8 a.m.	Jun 15, 2022 11:07 a.m.	Fax Consent Form Fax Signature Send to onpatient