

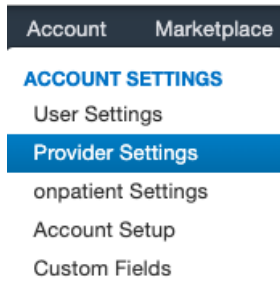
# Practice Chat Notifications

07/24/2024 7:25 pm EDT

Practice chat notifications are a great tool you can set up for your practice to stay on top of internal communications.

To get started, we need to turn on the setting for notifications.

Go to **Account > Provider Settings** and select the **General** tab.

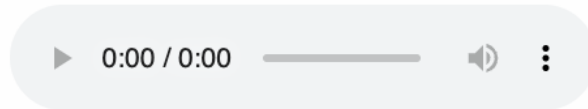


Scroll down to the **Communications** section and check the box for **Allow practice chat notifications when receiving messages**. Click **Update Entire Profile** when to save.

## Communications

Use Organization Name On Reminders and Onpatient Invites

Recorded Provider Name



 Record

Use official name on fax cover sheets

Include notice of confidentiality on faxes and patient emails

Notice to include

The information contained in this transmission is confidential. This transmission and the information contained in or attached as a file to it is intended for the exclusive use of the addressee(s). If you are not the addressee (or one of the addressees), you are not an intended recipient; if you are not an intended recipient, you

Enable sending non-free referral faxes

Include Patient Problems in referrals by default

**Practice Chat Notification**  Allow practice chat notifications when receiving messages

Remove "Powered by drchrono" from Footer of Clinical Notes and Patient Statements

Allow patients to confirm or cancel appointments from appointment reminder emails

Direct Messaging [+ Set up your Direct Address](#)

[Update Entire Profile](#)

Now when you receive a practice chat message, you will see a notification in the top right of your screen.

- Click the Read message to be taken to the chat window to read the message.
- Click X to close the notification.

The notification will disappear automatically after a few seconds.

Search



30



25



New Chat Message!



[Read message](#)



Thu 1/2

10:15 - 11:15 am SD

Evelyn (Demo)  
Moore: Office 2

10:20 - 10:30 am JS

CCDA Sample: Office 1

10:30 - 11:30 am SD

Christopher (Demo)  
Thompson: Office 2

10:40 - 10:50 am JS

CCDA Sample: Office 1