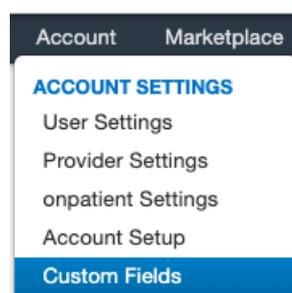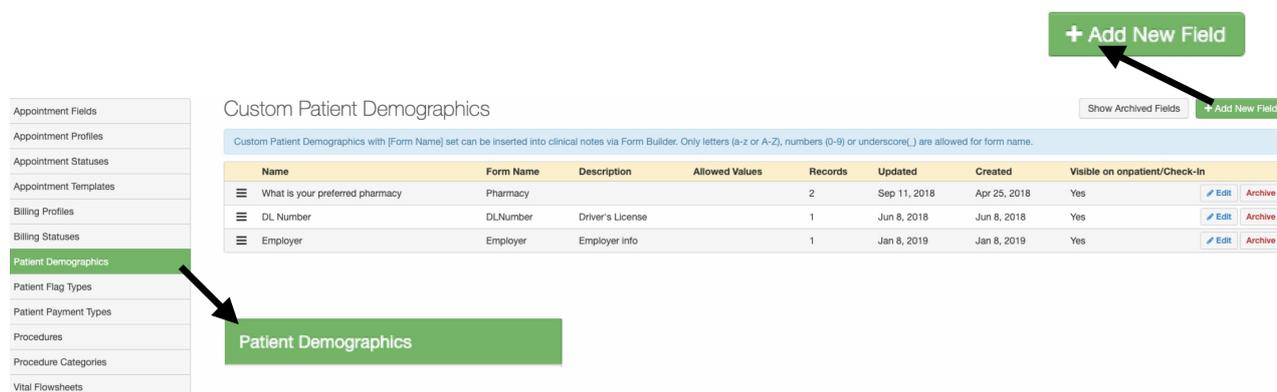# Creating Custom Patient Demographics

07/24/2024 1:25 pm EDT

Some specialties need to collect information that goes beyond the basics of everyday practice. Custom Patient Demographics allow our users to create additional demographic fields to meet the needs of the practice. You can also run reports on custom demographics. To learn more, see our article here.

1. Go to **Account** > **Custom Fields**.

2. Select **Patient Demographics** on the left menu. This will bring up a list of all your current custom patient demographics. Click **+Add New Field** to create a new demographic field.

3. Enter a name and description of the demographic you would like to create.
- The description could serve as instructions or a description of the field.
- If you would like to pull information from this field into your clinical forms through the form builder, enter a **Form Name** in the field.
- Select a **Field Type**.
- If you would like to display this during Check-In through OnPatient or the iPad App, check the **Show on OnPatient** & **DrChrono Check-In** checkbox.
- You can also make the field mandatory on OnPatient and Check-In by checking the **Required on OnPatient & DrChrono Check-In**.

Edit Custom Patient Demographics ✕

Name	Attorney Name
Description	Please provide your attorney's first and last name.
Form Name	AttorneyName
Field Type	Text Field
Show on onpatient & DrChrono Check-In	☑
Required on onpatient & DrChrono Check-In	☐

Cancel   **Save**

Field Types

Field Type	✓ Text Field
	Text Area
Show on onpatient &	**Selection**
DrChrono Check-In	Multiple select

Text Fields are short fields (

What is your preferred pharmacy | Text Field Example

) to enter text information with a 30-character limit.

Text Areas are larger fields (

Employer | Text Area Example | Employer info

)to enter text information with no character limit.

Selection fields allow you to create a menu where one option can be selected from the list.

Have you seen a therapist before | ✓
| Yes
| No

Multiple Select allows you to create a list where more than one option can be selected from the list.

Past Surgical Information | Angioplasty ✕   Tonsillectomy ✕

none
AP
Angioplasty
Tonsillectomy
Laparotomy

4. Once you have set up the custom demographic, click **Save**.

Edit Custom Patient Demographics   ✕

Name	Attorney Name
Description	Please provide your attorney's first and last name.
Form Name	AttorneyName
Field Type	Text Field
Show on onpatient & DrChrono Check-In	☑
Required on onpatient & DrChrono Check-In	☐

Cancel   **Save**

5. You can access the **Custom Demographics** from the patient's chart under the **Demographics** tab. Scroll down to **Custom Demographics.** Click on the **Manage Custom Patient Demographics** to access the **Manage Custom Patient Demographics** page.

6. You can pull up this demographic information in your templates by filling out the **Form Name** section. This will allow you to pull up the demographics easily when creating your forms.

Edit Field

Label Name | Custom Demos Example | Try to keep it short!

☐ Wide field   ☐ Required field

Spacing within note   ☐ New Line   ☐ New Paragraph   ☐ Smart Field

Default value   (OFF)

Generated text

| Edit | | ❶ Value | 👤 Patient | 📅 Date | ⏱ Date & Time | 📅 Field Date | ⏱ Field Date & Time |
| Preview | |

Header | Subheader | Bold | Italic | Underline | x₂ | x²

Pt Demogr ▾ | Service ▾ | Date & Time ▾ | System Vitals ▾ | Custom Vitals ▾ | **Custom Pt Demogr ▾**

{{cpd_PastSurgicalInfo}}

What is your preferred pharmac
Employer
DL Number
Attorney Name
Past Surgical Information

Billing Profile | (None) ▾

Clinical codes

Code System	Code	Description	
			➕ Add New ▴

⊘ Cancel   ✔ Update field