

How can I print a prescription?

07/24/2024 3:30 pm EDT

In DrChrono, you can send your prescriptions electronically or by fax. Additionally, you can print the prescription for your patient to take to the pharmacy.

In this article, we will look at:

- [Printing a prescription normally](#)
- [Printing in the event of a failed transmission](#)
- [Printing a "copy only" version of a prescription previously sent electronically.](#)

Printing a Prescription

1. Navigate to the **Send eRx** menu in the patient's chart.

The screenshot shows the DrChrono interface. On the left is a sidebar with a menu including Demographics, Appointments, Clinical Dashboard, Documents, Tasks (2), Problem List (13), Medication List (7), **Send eRx** (highlighted with a green bar and an arrow), Allergy List (4), Drug Interactions (1), CQMs, Intake Data, Lab Orders, and Immunizations. The main content area is titled 'New Prescription' and contains a 'Medication' form. At the top of this form are buttons for 'onpatient access enabled', 'New Referral', 'Fax Demographics', and 'Print Demographics'. Below these are 'Patient's Prescriptions' and 'Favorite medications' dropdowns. The 'Medication' form has tabs for 'Medication', 'Compound', and 'Supply'. The 'Medication' tab is selected, and the 'Medication*' field contains 'amoxicillin 500 mg oral c'. Below this are fields for 'SIG*' (2 caps a day for 10 days), 'Effective Date' (6/9/2018), 'Dispense*' (20), 'Dispense Unit*' (Capsule), 'DAW' (Yes/No), and 'Refills' (0). There are checkboxes for 'Add to Favorites' and 'Add to Medication List'. A 'Notes to Pharmacist' field is at the bottom with a note: '* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.'

2. Fill out the prescription and select **Preview Prescription**.

This screenshot shows the 'New Prescription' form filled out. The 'Medication' field is 'amoxicillin 500 mg oral c'. The 'SIG*' field is '2 caps a day for 10 days' and the 'Effective Date' is '6/9/2018'. The 'Dispense*' field is '20' and the 'Dispense Unit*' is 'Capsule'. The 'DAW' is 'No' and 'Refills' is '0'. The 'Benefits' section is open, showing a red error message: 'prescriber: DoesNotExist: Prescriber matching query does not exist.' Below the form is the 'Select Pharmacy' section with a search bar and a list of pharmacies. The first pharmacy is 'Walgreens #00689' with address '121 E EL CAMINO REAL MOUNTAIN VIEW, CA 94042701', phone '+1.650.961.7555', fax '+1.650.961.9945', and 'Retail, 24 Hours'. There are checkboxes for 'Add to Favorites' and 'Set as Patient Default'. At the bottom right, a 'Preview Prescription' button is highlighted with a black arrow.

3. Under the **Print Prescription** dropdown, select the page size to print.

Jenny (Jen) Harris (Female | 41 years old | Feb. 11, 1980) HAJE000001

Phone: (443) 555-5555 Email: sample@sample.com Date Added: Nov. 3, 2020
 Address: 1001 N Rengstorff Ave Last Scheduled Appt: Tue Apr 27, 2021
 Mountain View, CA 94040 Next Scheduled Appt:
 CDS: Adult Immunization Schedule Age: 27-49

onpatient access enabled New Referral Fax Demographics Print Demographics Vitals

Prescription Summary

One Supervisor

DEA Number: AP9010001
 Clinic One 90001 1ST AVE, Washington, DC, 20000
 503-906-6300
 Date written (UTC): 04/30/2021

Walgreens #00689

121 E EL CAMINO REAL MOUNTAIN VIEW, CA 940402701
 +1.650.961.7555
 Fax: +1.650.961.9945
 Retail, 24 Hours

[Drug-Drug & Drug-Allergy Interactions](#)

4. Select the option to print.

1 / 1 | 100% |

DEA# AP9010001	NPI# 1010000003
LIC# NY00235	
Clinic One 90001 1ST AVE STE 100 Washington, DC 20000 Phone: 2025551212 Fax: 8056661667	Walgreens #00689 121 E EL CAMINO REAL MOUNTAIN VIEW, CA 940402701 Phone: 6509617555 Fax: 6509619945

Patient Name: Jenny Harris	Date: 04/30/2021
DOB: 02/11/1980	1001 N Rengstorff Ave
Age: 41	Mountain View, CA 94040
Sex: Female	Phone: (844) 569-8628

Drug: amoxicillin 500 mg oral capsule	
SIG:	2 caps a day for 10 days. Effective 6/9/2018
Dispense:	20.000 (twenty)
Units:	Capsule
Dispense as Written :	No
Refills:	0

Electronically signed by: One Supervisor
Supervising Provider: One Supervisor
DEA # (Supervisor): AP9010001
NPI # (Supervisor): 1010000003

Printing for a Failed Transmission

In some cases, you may need to print a prescription that did not transmit. For example, the pharmacy you sent the prescription to notifies you that the electronic prescription was not delivered.

Go to the **Prescription Logs** under the **Medication List** section in a patient's chart.

Medication List 1

- Medication List 1
- Send eRx
- Allergy List
- Drug Interactions
- CGMs
- Intake Data
- Lab Orders
- Immunizations
- Growth Charts
- onpatient Access
- Education Resources
- Communication
- Family History
- Imaging Orders
- Incompatible Devices

Active Medication Orders

Medication	Ranom	Dispense	Refills	SIG	Order Type	Date 1	Updated
<input type="checkbox"/> tamoxifen 10 mg oral tablet	198240	2.000		Use as directed every 6 hours	Electronic eRx Sent	03/23/2022+	03/23/2022

Past Medication Orders

Medication	Dispense	Refills	SIG	Cancellation Note	Status	Date
<input type="checkbox"/> tamoxifen 10 mg oral tablet	3.000		Use as directed every 6 hours		inactive	03/23/2022 - 03/23/2022
<input type="checkbox"/> tamoxifen 10 mg oral tablet	3.000		Use as directed every 6 hours		inactive	03/23/2022 - 03/23/2022

Prescription Logs

Date Written	Description	Pharmacy	Status
03/23/2022	Xanax XR 1 mg oral tablet, extended release	CATALENT TEST SANDBOX (Phone: 2156133056)	⚠
03/23/2022	Xanax 0.25 mg oral tablet	Sholenberger Pharmacy (Phone: 707845571)	✓

The prescription that failed to send, will be marked with an (



) under the status column. Click **Print**.

Prescription Logs

Date Written	Description	Pharmacy	Status	Print
03/23/2022	Xanax XR 1 mg oral tablet, extended release	CATALENT TEST SANDBOX (Phone: 2156133056)	⚠	Print
03/23/2022	Xanax 0.25 mg oral tablet	Shollenberger Pharmacy (Phone: 707845571)	✓	Print

Status [⚠] **Print** [Print]

The prescription will have a message on the page that the original transmission failed.

DEA#

Chronoplex - 2071, EPCS Lane
Mountain View,
Phone:
Fax:

CATALENT TEST SANDBOX
3031 RED LION ROAD
PHILADELPHIA,
Phone:
Fax:

Patient Name: Chrissy Bright	Date: 03/23/2022
DOB: 09/12/2012 Age: 9 Sex: Female	1600 Amphitheatre Pkwy Mountain View, CA, 94040 Phone: (650) 215-6343

Drug: Xanax XR 1 mg oral tablet, extended release	
SIG:	Use as directed every 6 hours
Dispense:	2.000 (two)
Units:	Tablet
Dispense as Written :	No
Refills:	0
Notes:	TEST FOR AUDIT, PLEAE NOT PRESCRIBE

Electronically signed by:
Supervising Provider:
DEA # (Supervisor):
NPI # (Supervisor):

Electronic transmission was attempted to at March 23, 2022, 3:19 p.m. and failed.



Electronic transmission was attempted to at March 23, 2022, 3:19 p.m. and failed.

Printing a Copy Only of a Prescription

You may need to print a copy of a prescription you have sent for a patient for informational or record-keeping purposes. You can do so in DrChrono and the printout will indicate that it is for informational purposes only and not for dispensing.

Go to the **Prescription Logs** under the **Medication List** section in a patient's chart.

Medication List 1

Problem List

Medication List

Send eRx

Allergy List

Drug Interactions

CGMs

Intake Data

Lab Orders

Immunizations

Growth Charts

outpatient Access

Education Resources

Communication

Family History

Imaging Orders

Implantable Devices

Active Medication Orders

Medication

Medication	Renorm	Dispense	Refills	SIG	Order Type	Date 1	Updated
<input type="checkbox"/> tamoxifen 10 mg oral tablet	198240	2.000		Use as directed every 6 hours	Electronic eRx Sent	03/23/2022	03/23/2022

Re-send Selected Medications Archive Selected Medications

Past Medication Orders

Medication	Dispense	Refills	SIG	Cancellation Note	Status	Date
<input type="checkbox"/> tamoxifen 10 mg oral tablet	3.000		Use as directed every 6 hours		inactive	03/23/2022 - 03/23/2022
<input type="checkbox"/> tamoxifen 10 mg oral tablet	3.000		Use as directed every 6 hours		inactive	03/23/2022 - 03/23/2022

Re-send Selected Medications

Prescription Logs

Date Written	Description	Pharmacy	Status
03/23/2022	Xanax XR 1 mg oral tablet, extended release	CATALENT TEST SANDBOX (Phone: 2156133056)	▲
03/23/2022	Xanax 0.25 mg oral tablet	Shollenberger Pharmacy (Phone: 7079845571)	✓

A successfully sent prescription will have a (



) next to it. Click **Print**.

Prescription Logs

Date Written	Description	Pharmacy	Status
03/23/2022	Xanax XR 1 mg oral tablet, extended release	CATALENT TEST SANDBOX (Phone: 2156133056)	▲
03/23/2022	Xanax 0.25 mg oral tablet	Shollenberger Pharmacy (Phone: 7079845571)	✓

Print

A copy of the prescription can be printed with the message **Copy only-Not valid for dispensing** with the date and time of the original transmission. Print as needed.

DEA# |

NPI# |

Chronoplex - 2071, EPCS Lane
Mountain View,

Phone:

Fax:

Shollenberger Pharmacy

2002 S. McDowell Blvd Ext
Petaluma,

Phone:

Fax:

Patient Name: Chrissy Bright	Date: 03/23/2022
DOB: 09/12/2012 Age: 9 Sex: Female	1600 Amphitheatre Pkwy Mountain View, CA, 94040 Phone: (650) 215-6343

Drug: Xanax 0.25 mg oral tablet	
SIG:	Use as directed every 6 hours
Dispense:	2.000 (two)
Units:	Tablet
Dispense as Written :	No
Refills:	0
Notes:	TEST FOR AUDIT, PLEASE NOT PRESCRIBE

Electronically signed by:
Supervising Provider:
DEA # (Supervisor):
NPI # (Supervisor):

Copy only—not valid for dispensing.

Electronic transmission was performed at March 23, 2022, 3:16 p.m.



Copy only—not valid for dispensing.
 Electronic transmission was performed at March 23, 2022, 3:16 p.m.