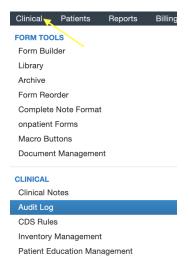
Controlled Substances Audit Log

07/24/2024 1:20 pm EDT

The Audit Log captures each step of the prescription process when a controlled substance medication is ordered. The actions are recorded in real-time as the medication is ordered and provide detailed information documenting the controlled substance prescription process.

Go to Clinical > Audit Log.



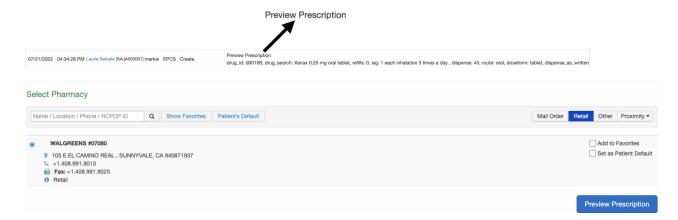
In the Audit Log, you can see the steps when

- The user clicks **Preview Prescription**
- The user checks the **Ready to sign** checkbox
- Multi-factor authentication through ID.me succeeds or fails
- The user prints the prescription
- The user sends the prescription

Each step will show the date, time, patient, user, and action in addition to the details about the action.

Preview Prescription

When a user clicks **Preview Prescription** when ordering a medication, the Audit Log displays that the controlled substance prescription was prepared.

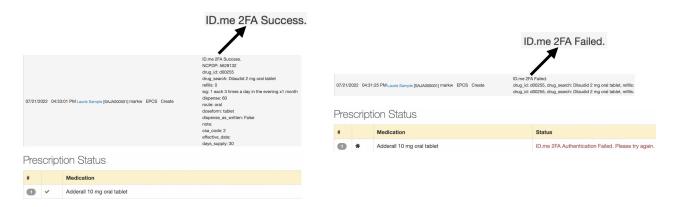


When the **Ready to sign** box is checked when sending a controlled substance, the action will be recorded in the audit log.



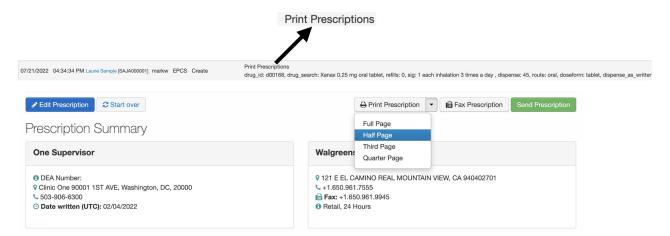
Multi-Factor Authentication with ID.me

When a user successfully or unsuccessfully authenticates their identity through ID.me, the Audit Log will reflect the success or failure of the authentication.



Printing a Prescription

When a prescription is printed, this will also be tracked in the Audit Log.



Transmission

When a prescription is successfully transmitted, it will create the prescription in the patient's chart. The audit log will reflect successful and failed transmissions.

Successfully transmitted the prescription

