

Electronically Prescribing Schedule III and IV Controlled Substances

07/24/2024 2:20 pm EDT

Once you have had your identity verified through [ID.me](#) and been approved in DrChrono, you can send electronic prescriptions for controlled substances (EPCS). With ID.me there are two ways you can perform multi-factor authentication (MFA) to send prescriptions: a [push notification](#) or a [code generator](#).

This article will focus on electronically prescribing schedule III and IV controlled substances.

Push Notification

1. Select **Push Notification 2FA** as the primary device under **Account > Provider Settings > eRx Info**.

Account Settings

[Profile](#) [General](#) [Email](#) [Medical Billing](#) [eRx Info](#) [Services](#) [Usage](#) [My Billing](#) [Sample Data](#) [Security](#) [Patient Payments](#)

Identity Confirmation

Your identity has now been confirmed. To adjust future EPCS permissions, visit the [EPCS Permissions Page](#)

ID.Me Device Information

| Name | Option | Primary Device |
|--------------------|-----------------------|------------------------------|
| test for generator | Generate 2FA Key | Select as the primary device |
| I Phone Xs Max | Push Notification 2FA | Is Primary |

Prescriber Info

| | | |
|------------------------------|----------------------|--|
| State License Number | <input type="text"/> | |
| DEA Number | <input type="text"/> | |
| Prescribing Physician's Name | <input type="text"/> | The prescribing physician's name displayed in eRx. Leave blank if the same as user's name. |
| Physician Date of Birth | <input type="text"/> | |
| Medicaid Provider Number | <input type="text"/> | |

[Update Entire Profile](#)

2. Navigate to the patient chart and go to the **Send eRx** section.

onpatient access enabled New Referral Fax Demographics Print Demographics

Demographics

Appointments

Clinical Dashboard

Documents

Tasks 2

Problem List 13

Medication List 7

Send eRx

Allergy List 4

Drug Interactions 1

CQMs

Intake Data

Lab Orders

Immunizations

New Prescription

Patient's Prescriptions +

Medication

Favorite medications x

Type* **Medication** Compound Supply

Medication*

SIG* ⓘ Effective Date

⚙️

Dispense* Dispense Unit* DAW Refills

⌨️ Yes **No** 0

Add to Favorites Add to Medication List ⓘ

Notes to Pharmacist

* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.

Note: Before sending a prescription, please ensure you have the patient's complete address, date of birth, and gender recorded in the patient's chart.

3. Enter the prescription information. By default, the refills will be 0.

Note: The effective date for controlled substances listed in Schdeule III or IV for New Rx cannot exceed 6 months. This include responses and change responses for Renewal, Replace, RxChange and approved.

A text warning will display stating, "The DEA mandates an effective not exceeding six months from the written date.

Medication

Favorite medications x

• The DEA does not permit an effective date to be more than six months after the written date.

Type* **Medication** Compound Supply

Medication*
 amoxicillin 500 mg capsule

N/A: U **Generic** **RX**

SIG* ⓘ Effective Date

⚙️ test 12/17/2024

4 / 1000

Dispense* Dispense Unit* DAW Days Supply Refills

⌨️ 1 Capsule Yes **No** 0

Diagnosis Codes

⌘ A18.4: BCG-induced lupus vulgaris

Add to Favorites Add to Medication List ⓘ

Notes to Pharmacist

When finished, click **Preview Prescription**.

New Prescription

Patient's Prescriptions +

Medication Favorite medications

Type* **Medication** Compound Supply

Medication* Controlled Substance Level 2
 Cotempla XR-ODT 17.3 mg oral tablet, disintegrating, extended release

SIG* Use as directed every 6 hours Effective Date

29 / 140

Dispense* 2 Dispense Unit* Tablet DAW Yes **No** Refills 0

Add to Favorites Add to Medication List

Notes to Pharmacist

* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.

Show/hide legend

Benefits Display **Benefits** Alternatives Copay Coverage

To get prescription benefits, please check errors below:

pharmacy: This field is required.

Select Pharmacy

Name / Location / Phone / NCPDP ID Show Favorites Patient's Default Mail Order Retail Other Proximity

- CATALINA TEST SANDBOX**
 3031 RED LION ROAD PHILADELPHIA, PA 19114
 +1.215.613.3056
 Fax: +1.215.201.4305
 Retail
- Shollenberger Pharmacy**
 2002 S. McDowell Blvd Ext Petaluma, CA 94954
 +1.707.864.5571
 Fax: +1.707.368.4744
 Retail, Specialty, Long Term Care
- Lawrence Academy Rx 10.6**
 235 Main St Groton, MA 01450
 +1.978.451.4477
 Fax: +1.978.450.1122
 Retail, Specialty, Long Term Care

Choose your office location

EPICS) TEST FOR STAGING 1

[Preview Prescription](#)

Note: Height and weight will be included in the prescription to the pharmacy. However, they are not required. This information can be entered in the **System Vitals** section of the appointment. DrChrono pulls the latest measurements to include in the prescription.

Appointment Billing Eligibility **Vitals** Growthcharts Flags Log Comm. Revisions Custom Data MU Helper

Units Full Vitals History (pdf) Full Vitals History (csv)

System Vitals Note Rendering Options: Newest to oldest Date on side

| Name | 07/26/2021 04:10 PM | 07/27/2021 09:40 AM | 07/28/2021 04:10 PM | 07/29/2021 09:40 AM | 07/30/2021 04:10 PM | Current Visit 08/02/2021 at 02:20 PM |
|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| Temperature (f) | | | | | | <input type="text"/> |
| Pulse (bpm) | | | | | | <input type="text"/> |
| Blood Pressure (mmHg) | | | | | | <input type="text"/> / <input type="text"/> |
| Respiratory Rate (rpm) | | | | | | <input type="text"/> |
| Oxygen Saturation (%) | | | | | | <input type="text"/> |
| Height (in) | | | | | | <input type="text"/> |
| Weight | | | | | | <input type="text"/> lb <input type="text"/> |

4. Review the prescription and click **Ready to Sign** the, **Send Prescription**.

Send Prescription

Send Prescription

Send Prescription

Ready to sign

Ready to sign

Note: A patient's address must be recorded in the chart to send a prescription.

5. Enter your **DrChrono Password** and click **Sign & Send Prescription**.

Authentication is Required

By completing the two-factor authentication protocol at this time, you are legally signing the prescription(s) and authorizing the transmission of the information in the previous screen to the pharmacy for dispensing. The two-factor authentication protocol may only be completed by the practitioner whose name and DEA registration number appear in the previous screen.

DrChrono Password

6. On your ID.me application, a request will be sent. Tap **Yes** to approve. In DrChrono, the prescription will load and send.

Login Request

SECURED BY ID.ME



DrChrono Inc.

@gmail.com

Unknown

Unknown

03:00 PM PDT October 1, 2020

Authentication is Required

By completing the two-factor authentication protocol at this time, you are legally signing the prescription(s) and authorizing the transmission of the information in the previous screen to the pharmacy for dispensing. The two-factor authentication protocol may only be completed by the practitioner whose name and DEA registration number appear in the previous screen.

DrChrono Password

7. The controlled substance prescription will send. You can see the status in **Reports > Outgoing Prescriptions**.

Prescription Status

| # | Medication | Status |
|---|---|---|
| 1 | Xanax XR 2 mg oral tablet, extended release | Prescription still processing. Check its status in Outgoing Prescriptions report. |

Code Generator

1. Select **Generate 2FA Key** as the primary device under **Account > Provider Settings > eRx Info**.

Account Settings

- Profile
- General
- Email
- Medical Billing
- eRx Info**
- Services
- Usage
- My Billing
- Sample Data
- Security
- Patient Payments

Identity Confirmation

Your identity has now been confirmed. To adjust future EPCS permissions, visit the [EPCS Permissions Page](#)

ID.Me Device Information

| Name | Option | Primary Device |
|--------------------|-----------------------|---|
| test for generator | Generate 2FA Key | <input checked="" type="checkbox"/> Is Primary |
| I Phone Xs Max | Push Notification 2FA | <input type="button" value="Select as the primary device"/> |

2. Navigate to the patient chart and go to the **Send eRx** section.

onpatient access enabled | New Referral | Fax Demographics | Print Demographics

New Prescription | Patient's Prescriptions +

Medication | Favorite medications x

Type* **Medication** | Compound | Supply

Medication*

SIG* Effective Date

Dispense* Dispense Unit* DAW Yes **No** Refills

Add to Favorites Add to Medication List

Notes to Pharmacist
* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.

3. Enter the prescription information and click **Preview Prescription**.

New Prescription | Patient's Prescriptions + | Show/Hide Legend

Medication | Favorite medications x

Type* **Medication** | Compound | Supply

Medication* Controlled Substance Level 2

SIG* Effective Date

Dispense* Dispense Unit* DAW Yes **No** Refills

Add to Favorites Add to Medication List

Notes to Pharmacist
* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.

Benefits | Display **Benefits** | Alternatives | Copay | Coverage

To get prescription benefits, please check errors below:
pharmacy: This field is required.

Select Pharmacy

Name / Location / Phone / NCPDP ID | Show Favorites | Patient's Default | Mail Order | Retail | Other | Proximity

- CATALANT TEST SANDBOX**
3031 RED LION ROAD PHILADELPHIA, PA 19114
+1.215.613.3056
Fax: +1.215.201.4305
Retail
- Shollenberger Pharmacy**
2002 S. McDowell Blvd Ext Petaluma, CA 94954
+1.707.984.5571
Fax: +1.707.988.4744
Retail, Specialty, Long Term Care
- Lawrence Academy Rx 10.6**
235 Main St Groton, MA 01450
+1.978.451.4477
Fax: +1.978.450.1122
Retail, Specialty, Long Term Care

Choose your office location
[EPCS] TEST FOR STAGING 1

Preview Prescription

Note: For patients under 18, per NCPDP guidelines, DrChrono requires the height and weight to be recorded in the most recent appointment for pediatric patients in order for the prescription to be sent. This information can be entered in the **System Vitals** section of the appointment.

| Appointment Billing Eligibility Vitals Growthcharts Flags Log Comm. Revisions Custom Data MU Helper | | | | | | |
|--|------------------------|---------------------------|------------------------|---------------------------|------------------------|--|
| Units ⚙ | | Full Vitals History (pdf) | | Full Vitals History (csv) | | |
| System Vitals | | | | | | |
| Note Rendering Options: Newest to oldest Date on side [Dropdown] | | | | | | |
| Name | 07/26/2021 04:10 PM | 07/27/2021 09:40 AM | 07/28/2021 04:10 PM | 07/29/2021 09:40 AM | 07/30/2021 04:10 PM | Current Visit 08/02/2021 at 02:20 PM |
| Temperature (f) | | | | | | <input type="text"/> |
| Pulse (bpm) | | | | | | <input type="text"/> |
| Blood Pressure (mmHg) | | | | | | <input type="text"/> / <input type="text"/> |
| Respiratory Rate (rpm) | | | | | | <input type="text"/> |
| Oxygen Saturation (%) | | | | | | <input type="text"/> |
| Height (in) | | | | | | <input type="text"/> |
| Weight | | | | | | <input type="text"/> lb <input type="text"/> |

4. Review the prescription and click **Ready to Sign** then **Send Prescription**.

The screenshot shows a 'Prescription Summary' page. At the top right, there are buttons for 'Print Prescription' and 'Send Prescription'. A green arrow points from the 'Send Prescription' button to a larger green button labeled 'Send Prescription'. Below the summary, there is a 'Medication List' section with one entry: 'Cotempla XR-ODT 17.3 mg oral tablet, disintegrating, extended release (CS Level 2)'. A red arrow points from the 'Ready to sign' checkbox in the medication list to a larger red button labeled 'Ready to sign'.

5. Enter your **DrChrono Password** and the **6 Digit Authentication Code** generated from the ID.me Authenticator app. and click **Sign & Send Prescription**.

The screenshot is split into two parts. On the left is a 'Authentication is Required' dialog box with the following text: 'By completing the two-factor authentication protocol at this time, you are legally signing the prescription(s) and authorizing the transmission of the information in the previous screen to the pharmacy for dispensing. The two-factor authentication protocol may only be completed by the practitioner whose name and DEA registration number appear in the previous screen. You will be prompted for inputting your ID.me Code (Six Digits) and/or Accept ID.me Push Notification once you select Sign & Send Prescription. Verified by ID.me'. It contains input fields for 'DrChrono Password:' and 'ID.me Code (Six Digits):' and a 'Sign & Send Prescription' button. On the right is the ID.me app interface showing a 'Push Notification' for 'ID.ME @gmail.com' and a 'Code Generator' displaying a 6-digit code '614 387' for 'ID.ME @gmail.com'.

6. The controlled substance prescription will send. You can see the status in **Reports > Outgoing Prescriptions**.

Prescription Status

| # | Medication | Status |
|---|---|---|
| 1 | Xanax XR 2 mg oral tablet, extended release | Prescription still processing. Check its status in Outgoing Prescriptions report. |

Learn more about

Schedule III and IV Refill Maximums

Electronically Prescribing Controlled Substances with ID.me in DrChrono
