Electronically Prescribing Schedule III and IV Controlled Substances

07/24/2024 2:20 pm EDT

Once you have had your identity verified through ID.me and been approved in DrChrono, you can send electronic prescriptions for controlled substances (EPCS). With ID.me there are two ways you can perform multi-factor authentication (MFA) to send prescriptions: a push notification or a code generator.

This article will focus on electronically prescribing schedule III and IV controlled substances.

Push Notification

1. Select **Push Notification 2FA** as the primary device under **Account** > **Provider Settings** > **eRx Info**.

2. Navigate to the patient chart and go to the **Send eRx** section.

Note: Before sending a prescription, please ensure you have the patient's <u>complete</u> address, date of birth, and gender recorded in the patient's chart.

3. Enter the prescription information. By default, the refills will be 0.

Note: The effective date for controlled substances listed in Schdeule III or IV for New Rx cannot exceed 6 months. This include responses and change responses for Renewal, Replace, RxChange and approved.

A text warning will display stating, "The DEA mandates an effective not exceeding six months from the written date.

When finished, click **Preview Prescription**.

Note: Height and weight will be included in the prescription to the pharmacy. However, they are not required**.** This information can be entered in the **System Vitals** section of the appointment. DrChrono pulls the latest measurements to include in the prescription.

4. Review the prescription and click **Ready to Sign** the, **Send Prescription**.

Note: A patient's address must be recorded in the chart to send a prescription.

5. Enter your **DrChrono Password** and click **Sign & Send Prescription**.

6. On your ID.me application, a request will be sent. Tap **Yes** to approve. In DrChrono, the prescription will load and send.

Login Request
SECURED BY ID.ME

ID.me

DrChrono Inc.

👤 _____@gmail.com

🌐

🖥 Unkown

📍 Unknown

🕐 03:00 PM PDT October 1, 2020

Authentication is Required   ✕

By completing the two-factor authentication protocol at this time, you are legally signing the prescription(s) and authorizing the transmission of the information in the previous screen to the pharmacy for dispensing. The two-factor authentication protocol may only be completed by the practitioner whose name and DEA registration number appear in the previous screen.

DrChrono Password   •••••

Close   loading...

✕ No   ✓ Yes

7. The controlled substance prescription will send. You can see the status in **Reports** > **Outgoing Prescriptions**.

Prescription Status

#		Medication	Status
① ⟳		Xanax XR 2 mg oral tablet, extended release	Prescription still processing. Check its status in Outgoing Prescriptions report.

Code Generator

1. Select **Generate 2FA Key** as the primary device under **Account** > **Provider Settings** > **eRx Info**.

Account Settings

| Profile | General | Email | Medical Billing | eRx Info | Services | Usage | My Billing | Sample Data | Security | Patient Payments |

Identity Confirmation

Your identity has now been confirmed. To adjust future EPCS permissions, visit the EPCS Permissions Page

ID.Me Device Information

Name	Option	Primary Device
test for generator	Generate 2FA Key	Is Primary
I Phone Xs Max	Push Notification 2FA	Select as the primary device

2. Navigate to the patient chart and go to the **Send eRx** section.

Demographics	
Appointments	
Clinical Dashboard	
Documents	
Tasks	2
Problem List	13
Medication List	7
Send eRx	
Allergy List	4
Drug Interactions	1
CQMs	
Intake Data	
Lab Orders	
Immunizations	

☑ onpatient access enabled   New Referral   Fax Demographics   🖨 Print Demographics

New Prescription   Patient's Prescriptions   +

Medication   Favorite medications ▾   ✕

Type*   Medication   Compound   Supply

Medication*
[⬇]

SIG* ❶   Effective Date
⚙ [   ]   [   ]

Dispense*   Dispense Unit*   DAW   Refills
🔲 [   ]   [▾]   Yes No   [0]

☐ Add to Favorites   ☑ Add to Medication List ❶

Notes to Pharmacist
* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.

[   ]

3. Enter the prescription information and click **Preview Prescription**.

New Prescription   Patient's Prescriptions   +

Medication   Favorite medications ▾   ✕

Type*   Medication   Compound   Supply

Medication*   ⚠ Controlled Substance Level 2
[Cotempla XR-ODT 17.3 mg oral tablet, disintegrating, extended release ⬇]

                                N/A: U Brand RX
SIG* ❶   Effective Date
⚙ [Use as directed every 6 hours]   [   ]
29 / 140

Dispense*   Dispense Unit*   DAW   Refills
🔲 [2 ⬍]   [Tablet   ▾]   Yes No [0]

☐ Add to Favorites   ☑ Add to Medication List ❶

Notes to Pharmacist
* Please do not enter SIG, Effective Date, Drug Name, Strength, Quantity or Dispense Unit in this field.
[   ]

Show/hide legend

Benefits   ✕

Display   Benefits Alternatives Copay Coverage

To get prescription benefits, please check errors below:

pharmacy: This field is required.

Select Pharmacy

[Name / Location / Phone / NCPDP ID   🔍] Show Favorites Patient's Default   Mail Order Retail Other Proximity ▾

○ CATALENT TEST SANDBOX   ☐ Add to Favorites
   📍 3031 RED LION ROAD PHILADELPHIA, PA 19114   ☐ Set as Patient Default
   📞 +1.215.613.3056
   📠 Fax: +1.215.201.4305
   ❶ Retail

◉ Shollenberger Pharmacy   ☐ Add to Favorites
   📍 2002 S. McDowell Blvd Ext Petaluma, CA 94954   ☐ Set as Patient Default
   📞 +1.707.984.5571
   📠 Fax: +1.707.988.4744
   ❶ Retail, Specialty, Long Term Care

○ Lawrence Academy Rx 10.6   ☐ Add to Favorites
   📍 235 Main St Groton, MA 01450   ☐ Set as Patient Default
   📞 +1.978.451.4477
   📠 Fax: +1.978.450.1122
   ❶ Retail, Specialty, Long Term Care

Choose your office location

[EPCS] TEST FOR STAGING 1 ▾

                                                                          [Preview Prescription]

Note: For patients under 18, per NCPDP guidelines, DrChrono requires the height and weight to be recorded in the most recent appointment for pediatric patients in order for the prescription to be sent. This information can be entered in the **System Vitals** section of the appointment.

	Appointment	Billing	Eligibility	**Vitals**	Growthcharts	Flags	Log Comm.	Revisions	Custom Data	MU Helper

| Units ⚙ ▾ | | | | | | Full Vitals History (pdf) | Full Vitals History (csv) |

System Vitals Note Rendering Options: [Newest to oldest ▾] [Date on side ▾] [▾]

Name	07/26/2021 04:10 PM	07/27/2021 09:40 AM	07/28/2021 04:10 PM	07/29/2021 09:40 AM	07/30/2021 04:10 PM	Current Visit 08/02/2021 at 02:20 PM
Temperature (f)						
Pulse (bpm)						
Blood Pressure (mmHg)						/
Respiratory Rate (rpm)						
Oxygen Saturation (%)						
Height (in)						
Weight						lb

4. Review the prescription and click **Ready to Sign** then **Send Prescription**.

5. Enter your **DrChrono Password** and the **6 Digit Authentication Code** generated from the ID.me Authenticator app. and click **Sign & Send Prescription**.

6. The controlled substance prescription will send. You can see the status in **Reports** > **Outgoing Prescriptions**.

Prescription Status

#	Medication	Status
① ↻	Xanax XR 2 mg oral tablet, extended release	Prescription still processing. Check its status in Outgoing Prescriptions report.

Learn more about

Schedule III and IV Refill Maximums

Electronically Prescribing Controlled Substances with ID.me in DrChrono