Recording a Manual Lab Order

07/24/2024 7:50 pm EDT

You can manually enter lab orders in the patient's chart. To electronically submit lab orders, you need to be integrated with either Labcorp, Quest, or one of our lab partners. You can set up labs for your account here.

1. Go to Patient > Patient List and select or search for the patient.

| So | ched | lule | c | Clini | cal | Patients Reports | Billin | g A | ccount | Help | \$ X | | | | | | | | Search | | |
|----|------|------|------|-------|-----|--------------------------------|--------|-------|--------|---------------|------|----------|---|----------------------|---|----------|---|-------|----------|------|----------|
| 0 | J | lul | ~ | 20 | 020 | PATIENT Patient List | ōday | C Ref | fresh | 🔒 Print Appts | | | • | Jul 19 2020 - Jul 25 | ₩ | - | | Daily | Exam Roo | ms (| Doctor V |
| Su | м | οт | 'u W | le l | Th | Consent Forms Patient Flags | Sun 7 | /19 | × | Mon 7/2 | 20 × | Tue 7/21 | ж | Wed 7/22 | ж | Thu 7/23 | × | f | Fri 7/24 | × | Sat |
| 28 | 29 | 3 | 0 1 | | 2 | Patient Groups | | | | | | | | | | | | | | | |
| 5 | 6 | 1 | 7 8 | 3 | 9 - | Send Email | | | | | | | | | | | | | | | |
| 12 | 13 | 3 1 | 4 1 | 5 | 16 | Send Referral | | | | | | | | | | | | | | | |

2. In the patient chart click the Lab Orders button on the menu on the left and select Manual Entry.

| + Add new patie | ient | | Jenny (Jen) Harris (Female 40 years old | Feb. 11, 1980) 🥒 | | HAJE00000 |
|------------------------------------|------|----------------------------|--|---|------------------|-----------------------------------|
| Demographics | | | Phone: (844) 569-8628 Email: Missing Address: 1001 N Rengstorff Ave | Date Added: Nov. 3, 2020 Last Scheduled Appt: Tue Jan 26, 2021 | | |
| Appointments Clinical Dashboard | | | Mountain View , CA 94040 | Next Scheduled Appt: | | |
| | | | CDS: Adult Immunization Schedule Age: 27-49 | | | |
| Documents | | C onpatient access enabled | New Referral Fax Demographics 🖨 Print Demograph | nics | | Vitals + Schedule New Appointment |
| Eligibility | | Maraana Lala Ovala | | | | |
| Tasks | 0 | Manage Lab Orde | ers | | _ | + New order |
| Problem List | 13 | Manual Entry | | | | Filter Sample Lab |
| Medication List | 0 | Appointment | Tests | Date | Status | |
| Send eRx | | | | | | |
| Allergy List | 6 | 1/19/21 11:40 AM | ST wave MD L-V1: mV | 1/19/21 3:53 PM | Results Received | Detai |
| Drug Interactions | 0 | 1/26/21 7:10 AM | N/A: 12 score | 1/27/21 8:55 AM | Results Received | Detai |
| CQMs | | 1/25/21 10:00 AM | N/A: 27 | 1/25/21 9:03 AM | Results Received | Detai |
| ntake Data | | | | | | |
| ab Orders | | | | | | |

3. Fill out the desired information for your lab and click Save Results.

| Enter Lab Orders | | | | | | | |
|---------------------|-------------------------------------|-----------------------------|-------------------------|--------------|---------------------|-------------------|---------------|
| Appointment | 3/31/2022 07:50AM | ~ | | | | | |
| Date test performed | 03/31/2022 12:31 | | | | | | |
| Comments | Notes on the lab order can go here. | Comment from the doctor or | lab result. | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Doctor signoff | Check this box when the doctor | | ken appropriate action. | | | | |
| Status | Results Received | Status of the lab order. | | | | | |
| Scanned in result | 2022-04-01: Lab Results.pdf | Scanned in PDF for this lab | result (optional). | | | | |
| LOINC code | Description | Result value | Units | Normal Range | Abnormal Flag | | |
| 11502-2 | Laboratory report | 14 | mg/dl | 8-12 | H Above high normal | | × Remove |
| | | | | | | Add from picklist | + Add another |
| | | | | | | | |
| | Save Results | | | | | | |

4. Your lab order will appear at the top of the page. You can edit or delete your existing manual lab orders from this list. (Note: this only applies to manually entered lab orders. It does not apply to Quest or Labcorp orders).

| | | | | | | | | | Info | |
|------------|------------|----------------------------------|---|------------------------|----------------------------|--------------------|----------------------------------|----------|--------------------------|--------------------|
| | | | | | | | | | 🖋 Edit | |
| | | | | | | | | | Delete | |
| | | | | | | | | - | | |
| ab Orders | | | | | | | | | | |
| Lab Orders | | | | | | | | | | $\mathbf{\Lambda}$ |
| ab Orders | LOINC Code | Description | Date | Sign Off | Status | Result | File | Comments | | |
| | LOINC Code | Description | Date Appointment: Feb. 24, 2022, 9:40 a.m. | Sign Off | Status | Result | File | Comments | | 0 |
| | LOINC Code | Description Laboratory report | | Sign Off Signed Off | Status Results Received | Result 10 Units | File Lab Results from Patient | Comments | | 0 |
| | | | Appointment: Feb. 24, 2022, 9:40 a.m. | | | | | Comments | | |
| | | | Appointment: Feb. 24, 2022, 9:40 a.m. Entered: Feb. 28, 2022, 1:38 p.m. Performed: Feb. 24, 2022, 1:37 p.m. | | | | | Comments | | ø |
| | | | Appointment: Feb. 24, 2022, 9:40 a.m. Entered: Feb. 28, 2022, 1:38 p.m. | | | | | | order can go here. | ø Di |