

# Renaming a Lab Account

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You can rename a lab account in DrChrono from the **Lab Orders** section of the patient chart.

1. Start an order and select **Edit**.

The screenshot shows the DrChrono patient chart for Jenny (Jen) Harris. On the left is a navigation menu with 'Lab Orders' highlighted in green. An arrow points from this menu item to a green 'Lab Orders' button at the bottom. The main content area shows patient information, billing information, and order-wide information. An 'Edit' button with a pencil icon is visible on the right side of the order information section, with an arrow pointing to it.

2. Select the **Lab Vendors Name** tab.

The screenshot shows a dialog box titled 'Edit Favorites'. The 'Lab Vendors Name' tab is selected and highlighted with a black border. Below the dialog, there is a list of lab accounts: 'Sample Lab', 'Sample Lab', and 'HealthGorilla', each with a left-pointing arrow button next to it.

3. Select the lab to rename.

Edit Favorites Lab Vendors Name ×

Sample Lab <

Sample Lab Save ▾

Sample Lab Default lab name

HealthGorilla <

4. Uncheck the box next to **Default Lab Name** to be able to rename the lab.

Edit Favorites Lab Vendors Name ×

Sample Lab <

Sample Lab Save ▾

Sample Lab Default lab name

HealthGorilla <

5. Rename the lab and **Save**.

Edit Favorites Lab Vendors Name ×

Sample Lab <

Sample Lab Save ▾

Lab 2 Default lab name

HealthGorilla <

6. Click **OK** to Confirm that you would like to rename the lab.

drchrono.com says

Are you sure you want to edit account display name toLab 2

Cancel

OK

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