Manually uploading ERAs

07/24/2024 6:40 pm EDT

In DrChrono, you have the option of manually uploading ERAs, if for some reason it doesn't come through your clearinghouse automatically.

The option is under Billing > Remittance Reports. The option is titled Upload ERA.

Remittance Reports				
ERA & EOB 🗸 Trace #		Posted Date	~	
🖺 Export 🔒 Prin	+ Add EOB	+ Add EOB Batch	€υ	Jpload ERA
Check Date	Posted Date	Deposit Date		Check/Trace #

You can upload up to 5 plain text files at a time.

Upload ERA		×
Select ERA Files ERAs to upload	⁴ Select	Up to 5 plain text files are allowed
		よ Upload

Once the file is successfully uploaded, the staff member who initiated the upload will receive a confirmation to their email address on file.