

Text-to-Pay: Resending a receipt

07/24/2024 9:36 pm EDT

If you need to resend a receipt to a patient, you can do so easily right from the patient's chart.

- Navigate to their chart and under the Demographics tab, click on the DrChrono Payments tab.



Patient Payments

- Scroll down to **Payment Links**

(left side of the screen)

Payment Links

Created Date	Last Modified	Phone #	Invoice #
Jun 17, 2024 11:47:57 AM	Jun 17, 2024 11:47:58 AM		112-SC
Jun 17, 2024 11:46:03 AM	Jun 17, 2024 11:46:03 AM		111-SC
Jun 6, 2024 1:31:42 PM	Jun 6, 2024 1:31:42 PM		109-SC

(right side of the screen)

Link	Amount	Status			
https://pay.mypaysimple.com/s/pay/DZOtC3LXOMKsDJKoCCLYCM8rCp8nCJ0o	\$25.25	Link created and sent	Resend	Email Receipt	Text Receipt
https://pay.mypaysimple.com/s/pay/DZOtC3LXC9cE39YEJ4mE65aCsKtCZTb	\$2,525.00	Link created and sent	Resend	Email Receipt	Text Receipt
https://pay.mypaysimple.com/s/pay/DZOscMOoDsLXPJSvD64mDpKoPJ8qOsKv	\$100.00	Link created and sent	Resend	Email Receipt	Text Receipt

- Locate the payment that you would like to resend a receipt for. Follow the row to the right and you can select email or text receipt, whichever the patient would prefer.