# **Connecting Square to your DrChrono** Account

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DrChrono's integration with Square makes it easy to take credit card payments in one place without having to log in to a different site. You can easily connect Square to your DrChrono account.

1. Hover your cursor over the Account tab and click on Provider Settings. Go to the Patient Payments tab.

Account	Marketplace		
ACCOUNT	SETTINGS		
User Settings			
Provider S	ettings		
onpatient	Settings		
Account Setup			
Custom Fields			

# 2. Click **Connect** under the Square heading.

Profile General	Email Medica	l Billing eRx	Info Services	Usage	My Billing	Sample Data	Security	Patient Payme
General								
	Require balance	Require an or	utstanding patient ba	lance for cred	it card payments	i		
Square								
	Connect to Square	Disconnected	Connect					
		Disconnected	Connect					
? dr chrono								
onpatient								

3. To complete the process, a popup window from Square will populate and prompt you to create an account or sign in to Square. Please click **Sign Up** if you do not already have a Square account and follow the steps.

Email Address	
Password	Forgot Passwo
	Sign In
Don't have a	Square account? Sign up

# 4. Once you have signed in, there will be a list of permissions in the popup window. Click Allow.

drchrono is requesting permission to do the following:

#### Read my merchant profile information

Includes name, profile image, and email address.

### Read my payment history

Includes all incoming payments and refunds.

#### Create payments and refunds

Allows application to take payments and refund payments on my behalf.

#### Read my customer contact information

Includes customer name, email and phone number.

## Modify my customer contact information

Allows adding, changing or deleting customer contact information including customer name, email, phone number and stored credit cards on file.

#### Manage my device credentials

Includes name, device code, and location ID

## Process in-person payments

Allows mobile applications to connect with Square readers and handle payments directly, without transferring control to the Square Point of Sale application.

## Privacy Policy

Den	Allow
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If you wish to enable Square access across the practice group, simply select the checkbox and click **Update**. This will allow all providers in the group to process payments with the same Square account.

Square		
	Connect to Square	<ul> <li>Connected Disconnect</li> </ul>
	Default Location	Brendan's DrChrono
		Enable Square access for the entire practice group
		Update Square Settings

To contact Square support, or view their FAQs, please click here.

