

Patient Payment Plans: Canceling an existing payment plan

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If you need to cancel an existing payment plan, you can easily do so by following the instructions below:

- Navigate to the patient's chart > OnPatient Payments > Patient Payment Plan header

✓ Sufficient patient demographics to bill insurance.

Important Demographics Insurances Authorizations Smoking Status Flags Balance onpatient Payments

Patient Payment Plan Auto Payment Enabled

Due Date

Payment Amount

- Through the button on the right-hand side, you will be able to cancel the existing payment plan.

Cancel Existing Plan

+ New Payment Plan

Note: Once you click the "Cancel Existing Plan", the plan will immediately be removed from the patient's account.