

# HCFA 1500 Box 24J - How Do I Enter an Individual or Group Provider Identifier?

07/24/2024 3:05 pm EDT

Sometimes a payer will require a separate identifier on the claim along with the billing/rendering NPI. DrChrono makes it easy to add this information, by payer, so that it will be on each claim, helping to ensure that your claim is accepted for processing and not denied for additional information.

Typically, these identifiers are required to show in box 24J and/or box 33B on the HCFA 1500 form.

The image shows a portion of the HCFA 1500 form. Box 24, 'DATE(S) OF SERVICE', is a table with columns for date ranges and procedure codes. Box 24J, 'RENDERING PROVIDER ID. #', is a field for the provider's NPI. Box 33, 'BILLING PROVIDER INFO & PH #', contains sub-section 'a' for the provider name and sub-section 'b' for the provider's NPI. Red arrows indicate the flow of information from the NPI field in Box 24J to the NPI field in Box 33B.

I. L.		J. L.			K. L.		L. L.															
24. A. DATE(S) OF SERVICE		B. PLACE OF SERVICE			C. EMG		D. PROCEDURES, SERVICES, OR SUPPLIES		E. DIAGNOSIS POINTER		F. \$ CHARGES		G. DAYS OR UNITS		H. EPSDT Family Plan		I. ID. QUAL.		J. RENDERING PROVIDER ID. #			
From	To	MM	DD	YY	EMG	CPT/HCPCS	MODIFIER	DIAGNOSIS POINTER	\$ CHARGES	DAYS OR UNITS	EPSDT Family Plan	ID. QUAL.	NPI									

33. BILLING PROVIDER INFO & PH # ( )

a. \_\_\_\_\_

b. \_\_\_\_\_

Here is how you can enter information that will appear in each of these areas on the claim, per payer.

- Box 24J: This box will display the individual NPI of whichever provider is listed as the rendering provider on each appointment. The provider can specify their NPI number by going to **Account > Provider Settings > Billing**, and entering data into the **Rendering Provider NPI** field.

If you are in an incident-to-arrangement where you are billing under a different provider's NPI, please be sure you are complying with all rules/regulations for this type of arrangement. Additional information regarding incident-to-billing can be found [here](#).


- Box 33B: By default, this box will remain blank; however, if a particular payer wants to see a separate provider ID number in that box, you can add it, by the provider, for that particular payer.

While under the provider view, navigate to **Billing > Insurance Setup**.

- BILLING**
  - Billing Summary
  - Live Claims Feed
  - Apollo Plus
  - Patient Payments
  - Day Sheet
  - Transactions
  - Remittance Reports
  - Unmatched ERAs
  - Insurance Credit Card Payments
  - Accounts Receivable
  - Patient Statements
  - Product/Procedure
  - Patient Balance Ledger
  - Fee Schedule
  - Underpaid Items
  - Adjustment Master
  - Sales Tax
  - Billing Log
- BUSINESS INTELLIGENCE**
  - Denial Analysis
  - Payment Analysis
- CODING**
  - Code Search
  - New Custom Procedure
  - Custom Procedures
- INSURANCE**
  - Bulk Edit Payer IDs
  - Insurance Setup**
  - Payer Search

This screen will display all the insurances that you are billing along with the billing information (NPI, Tax ID, Organization Name, etc..) that you have updated in the Account > Provider Settings > Billing Tab.

- If you do not see a payer that you need listed, simply click on the green + New EDI Enrollment and enter the info. Once you refresh your screen, the payer will be listed.
- Click on the blue pencil on the row that corresponds with the payer.

60054	Aetna	30	No	Yes	12345	Group NPI Number (1234578900)	Group NPI Number (1234578900)	Practice Name	Tax ID Number (12-3456789)	
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- Enter the requested provider number in the **Group Provider #** field (left column). Then select the qualifier that applies.

Group Provider #

Group provider number qualifier

- ✓ -- Qualifier --
- Taxonomy
- State License #
- Provider UPIN #
- Provider Commercial #
- Location #

That's it! Now, the provider identifier will populate in box 33b of the HCFA 1500 form.