HCFA 1500 Box 12 - How does signature on file get added to a professional claim form?

07/24/2024 3:05 pm EDT

The signature on file, box 12 on the HCFA-1500 form, is populated from the patient chart in two ways: manually or through signing a consent form.

SIGNED	DATE	
4. DATE OF CURRENT ILLNESS, INJURY, or PREGNANCY (LMP): MM DD YY OUAL.	15. OTHER DATE QUAL.	MM DD YY
READ BACK OF FORM BEFORE COMPLI 2. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE. I authorize to process this claim. I also request payment of government benefit below.	ETING & SIGNING THIS the release of any medical is either to myself or to the	FORM. or other information necessary e party who accepts assignment

The signature on file can be found in the patient's chart by selecting the **Demographics** section on the left and the **Demographics** tab and scrolling down to the **Miscellaneous** area.

	in/patients/55000040/.embed=id_windo	ow=1#?embed=1&_window=1			
r chrono			≜ E	rendan Wilberton 👻 Brendan Wilb	erton (brendanwilberton)
chedule Clinical Patient	s Reports Billing Account He	elp 🕏 🗙		Search	N 19 🥵
+ Add new patient	Test (Consent On File (sex 3	B years old June 2, 1983)		COTE00000
emographics 💦	Phor	ne: Missing ss: No address on file	Email: Missing	Date Added: July 6, 2 Last Scheduled Appt:	2021
ppointments				Next Scheduled Appt: Wed Jul	07, 2021
inical Dashboard	CD	DS: Patient must have documen	ted medications Patient must have docu	nented allergies Adult Immunization	Schedule Age: 27-49
ocuments	Primary Provider: Brendan	Wilberton			
aibility	New Referral Fax Demographics	s Print Demographics		Vitals + Sche	edule New Appointment
sks 🔘	Important Demographics Insur	rances Authorizations Smr	king Statue Flage Balance onno	tient Paymente	
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Manually

If a patient has signed a consent form, a provider or staff member can pull up the patient's chart select**Consent On File** from the menu, and **Save Demographics**.

Miscellaneous		
	Signature On File	Consent On File
	Default Pharmacy	No default pharmacy Set Remove
	Save Der	Save & Close

Signing a Consent Form

Patients can sign consent forms through the check-in app or in the OnPatient portal. When a patient signs the **HIPAA Data Use Agreement**, which is included by default in all DrChrono accounts under **Patients > Consent Forms**, during the check-in process, the **Consent On File** selection will automatically save in the patient's chart and populate the HCFA-1500 form.

Consent Forms

Conser	nt forms can be signed on onpatient.com or th	e iPad Check-In App.			Show Archived
	Title	Owner	Mandatory? ()	Assigned by Default ()	
≡	HIPAA Data Use Agreement	Brendan Wilberton			Sedit Archive

Below is an example of signing the consent forms on the check-in app.

Staff Unlock	Please Hand the iPad to:			
	Patient Name Test Consent On File	Onboarding Language English S	Spanish	
	Consent forms for this appointment			
	No Show Policy		>	
	HIPAA Data Use Agreement		>	