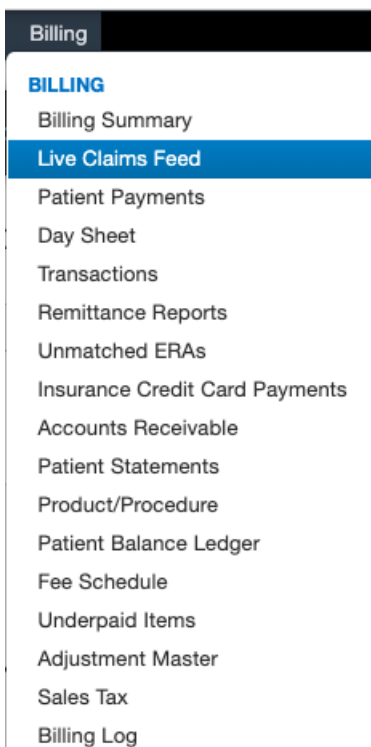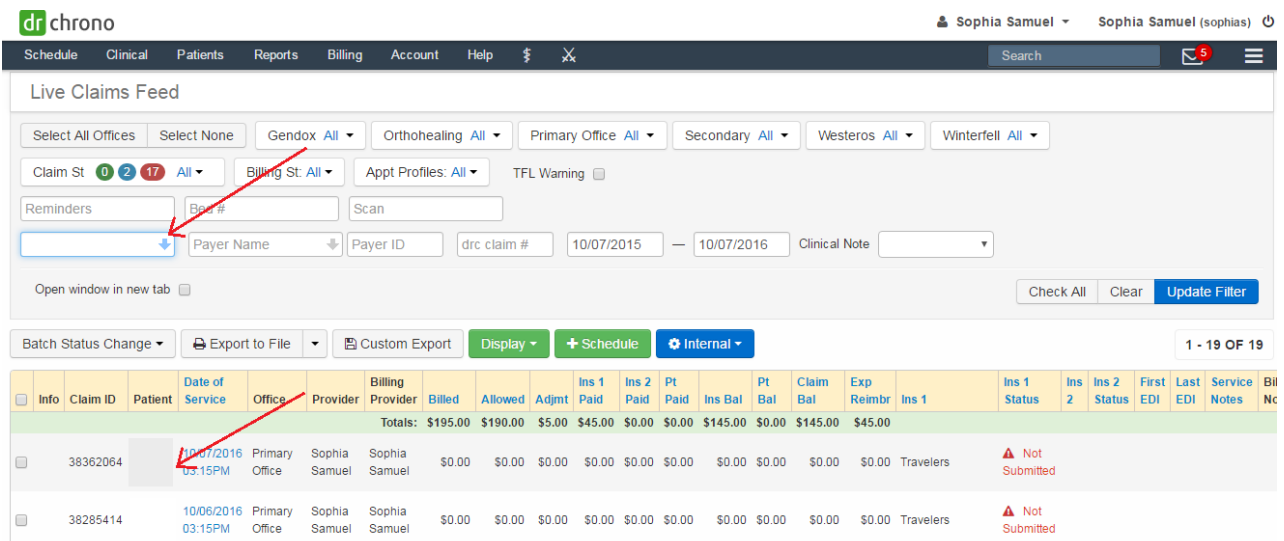# HCFA 1500 Box 11 - How to enter 'NONE' to be displayed

07/24/2024 3:05 pm EDT

Most insurances do not require box #11 (Insured's policy group or FECA number) to display the word "NONE". However, you may come across this scenario specifically with Medicare. To update this information, please follow the steps outlined below:

1. Hover over **Billing** and select **Live Claims Feed**:

2. Search for the patient in the **Patient** field and click on the patient name which will access the demographics screen:

3. In the demographics screen, click on the **Insurances** tab > select **Primary Insurance** or **Secondary Insurance** depending on the insurance that you want to update.

Enter **NONE** in the **Insurance group number** field and click **Save Demographics.** This will allow the word NONE to appear in box #11 on the HCFA 1500 form.