

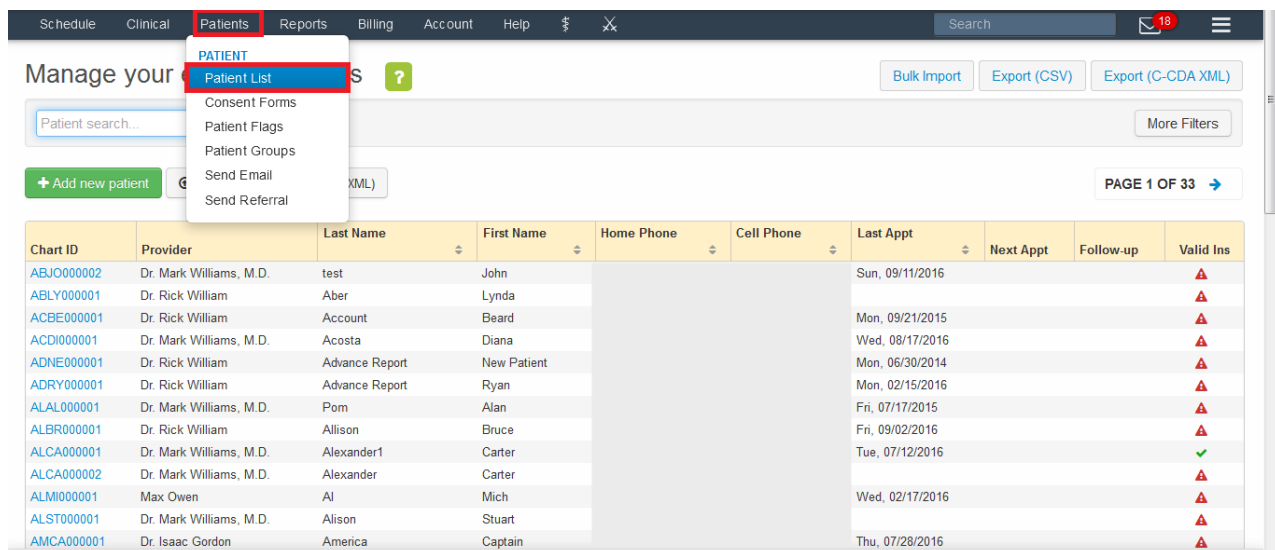
How to Select the State of Accident for Auto Accident Claims

07/24/2024 4:55 pm EDT

Auto Accident carriers require the state of the accident to appear in box 10B of the HCFA-1500 claim form. You can enter it into the patient's demographics and it will appear in the correct place on the claim.

Here is how:

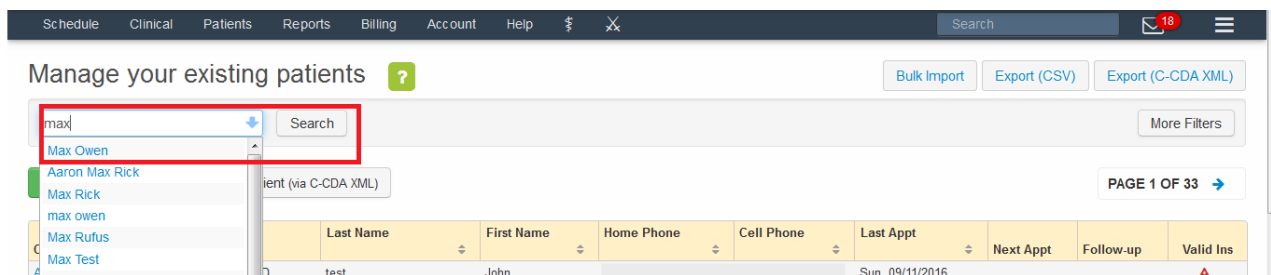
1. Navigate to Patient > Patient List



The screenshot shows the 'Patients' menu open, with 'Patient List' highlighted. Below the menu is a search bar and a table of patient records. The table has columns for Chart ID, Provider, Last Name, First Name, Home Phone, Cell Phone, Last Appt, Next Appt, Follow-up, and Valid Ins.

Chart ID	Provider	Last Name	First Name	Home Phone	Cell Phone	Last Appt	Next Appt	Follow-up	Valid Ins
ABJO000002	Dr. Mark Williams, M.D.	test	John			Sun, 09/11/2016			▲
ABLY000001	Dr. Rick William	Aber	Lynda						▲
ACBE000001	Dr. Rick William	Account	Beard			Mon, 09/21/2015			▲
ACDI000001	Dr. Mark Williams, M.D.	Acosta	Diana			Wed, 08/17/2016			▲
ADNE000001	Dr. Rick William	Advance Report	New Patient			Mon, 06/30/2014			▲
ADRY000001	Dr. Rick William	Advance Report	Ryan			Mon, 02/15/2016			▲
ALAL000001	Dr. Mark Williams, M.D.	Pom	Alan			Fri, 07/17/2015			▲
ALBR000001	Dr. Rick William	Allison	Bruce			Fri, 09/02/2016			▲
ALCA000001	Dr. Mark Williams, M.D.	Alexander1	Carter			Tue, 07/12/2016			✓
ALCA000002	Dr. Mark Williams, M.D.	Alexander	Carter						▲
ALMI000001	Max Owen	Al	Mich			Wed, 02/17/2016			▲
ALST000001	Dr. Mark Williams, M.D.	Alison	Stuart						▲
AMCA000001	Dr. Isaac Gordon	America	Captain			Thu, 07/28/2016			▲

2. Select the patient and the system will take you to their chart.



The screenshot shows the search bar with 'max' entered and a dropdown menu open. The dropdown menu lists several names, with 'Max Owen' highlighted. The table below shows the patient record for 'Max Owen'.

Last Name	First Name	Home Phone	Cell Phone	Last Appt	Next Appt	Follow-up	Valid Ins
test	John			Sun, 09/11/2016			▲

3. Select Insurances, and then the Auto Accident tab

Schedule Clinical Patients Reports Billing Account Help \$ X Search 18

Primary Provider: Princy Watson

New Referral Fax Demographics Print Demographics Schedule New Appointment

Important Demographics **Insurances** Eligibility Authorizations Smoking Status Flags Balance

✓ Sufficient patient demographics to bill insurance. Potential duplicate patient found: max owen (OWMA000007)

Duplicate patients cannot be merged or deleted. To set a patient as inactive, go to Demographics > Important tab and set Status to Inactive. More Info

Primary Ins Secondary Ins Tertiary Ins Primary Hosp Secondary Hosp **Auto Accident** Worker's Comp Durable Med Eqpt

Default Primary Insurance Manage Alternative Insurances & History

Subscriber is the Patient Insured person is the same person as the Patient

Insurance Company Medicare DME (JC - CEDI/CGS) *contact support if you can't find an insurance company.

PO Box 20010 , Nashville, TN 37202

Carrier Payer ID SDMEC

TPL Code *If the Medicaid is Secondary

Insurance ID Number

4. From the Auto Accident tab, you can enter all the applicable information regarding the patient's auto accident coverage, including the state where the accident occurred. After you have entered all of the information, click on **Save Demographics**.

When a claim is billed to the patient's auto insurance carrier, the information will be pulled from this section and populated in the appropriate places on the claim form.

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Medication List 0 Send eRx Allergy List 0 Drug Interactions 0 CQMs Intake Data Lab Orders Immunizations Growth Charts onpatient Access Education Resources Communication Family History

Auto accident company Baylor Surgicare

Auto Accident Payer ID HPRNT930

Auto accident policy number

Auto accident case number

Auto accident payer address Baylor Surgicare
2200 Physicians Blvd Ste A

Auto accident payer zip 75119

Auto accident payer city Ennis

Auto accident payer state Texas

Auto accident date of accident

Auto accident state of occurrence

Auto accident notes

Save Demographics