## How to add a charge to an appointment from the Live Claims Feed

07/24/2024 5:00 pm EDT

Adding a charge to a patient appointment is a breeze in the Live Claims Feed screen. The steps below will show you how fast and easy it is.

• Navigate to Billing > Live Claims Feed

Billing
BILLING Billing Summary
Live Claims Feed
Patient Payments
Day Sheet
Transactions
Remittance Reports
Unmatched ERAs
Insurance Credit Card Payments
Accounts Receivable
Patient Statements
Product/Procedure
Patient Balance Ledger
Fee Schedule
Underpaid Items
Adjustment Master
Sales Tax
Billing Log

• Pull up the patient's account via their name, chart ID, or claim number. Click on the date of service to enter the appointment specifics.

Info	Claim ID	Patient	Date of Service	Office
	203480480		2/24/2022 11:30AM	B Assisted Living

• Scroll down to the area with labels "Code/Check Date, Description, Mods/Posted Date, etc"

0		Code/Check Date	Description	Mods/Posted Date	Service Date 😗	EPSDT	Qty/Min	Dx Pointers	Price
	+	Add Line Item X Delete S	Selected						

## • Click on "+ Add Line Item"

	Code/Check Date	Description	Mods/Posted Da	te Service Date 🕜	EPSDT	Qty/Min	Dx Pointers	Price
+	Add Line Item × Delete	Selected						
	Code/Check Date	Description	Mods/Posted Date	Service Date 🕢	EPSDT	Qty/Min	Dx Pointers	Price
	Code/Check Date	Description	Mods/Posted Date	Service Date 😡	EPSDT	Qty/Min	Dx Pointers Totals:	Price
	Code/Check Date	Description	Mods/Posted Date	Service Date 🕢	EPSDT	<b>Qty/Min</b>		Price

• Several boxes will open so you can enter information

- Red arrow add CPT/HCPCS/Custom Code
- Blue box add modifiers if needed
- **Orange box** add quantity/minutes if needed
- **Green box** add diagnosis pointers (the numbers 1-4 can be obtained in the ICD10 section just above and to the left of where charges are entered.
- **Purple arrow** add/change/update price (The price will populate if loaded into the fee schedule. However, if it isn't or you need to make changes to it, you can do so in this box.)

(numbers for Dx Pointers- green box above)

#	ICD-10
	Add ICD-10 colle
1	Z00.00
2	R00.0
3	M00.032

You can add as many line items as you need by clicking on "+ Add Line Item".