

eProvider Solutions- How do I cancel an enrollment request?

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If you've entered an enrollment request with ePS and need to cancel it, you can from the **Continue Unsubmitted** tab. Simply click on the **Cancel** button under Actions and it will be removed from your list.

Enrollment							
Start New		Continue Unsubmitted		Manage Submitted			
All Customers	All NPIs	Payer Id	Payer Name	All Transaction Types	Pending	Status Date	Search
Next 1/2							
ID	Status	User Name	Date	NPI(s)	Payer Name(s)	Actions	
88	Pending		04/18/2023			Cancel	Continue
89	Pending		04/18/2023	5286621722		Cancel	Continue
90	Pending		04/18/2023	1234578900		Cancel	Continue
91	Pending		04/18/2023	4503280941	1199 NATIONAL BENEFIT FUND	Cancel	Continue
96	Pending		04/19/2023	5286621722	360 Alliance Gilsbar,21St Century	Cancel	Continue

If you would like to review the enrollment requests that have been canceled on your account, you can see them by using the status filter. Just select **Canceled** and click **Search**. Any canceled requests will be displayed.

Enrollment							
Start New		Continue Unsubmitted		Manage Submitted			
All Customers	All NPIs	Payer Id	Payer Name	All Transaction Types		Status Date	Search
Next							

- All Status
- ✓ Canceled
- Submitted
- Pending

There is an option to resurrect the request by clicking on **Continue**, but it will bring you back to the beginning to submit the request from the beginning.

Enrollment							
Start New		Continue Unsubmitted		Manage Submitted			
All Customers	All NPIs	Payer Id	Payer Name	All Transaction Types	Canceled	Status Date	Search
ID	Status	User Name	Date	NPI(s)	Payer Name(s)	Actions	
76	Canceled		04/18/2023			Continue	



