Financial Transactions (fka Day Sheet) Updates: Adjustments tab

07/24/2024 2:40 pm EDT

The fourth tab listed under the Financial Transactions (fka Day Sheet) is the Adjustments tab. Here is where you can see charges added for the parameters you set.

Financial Transaction Report						
5 2 C						
Summary Debits Credits	Adjustments	Patient Payments				

The controls available include:

- Start Date
- Stop Date
- Adjustment Date Type
- Patient
- Provider
- Office
- Exam Room
- Insurance
- Procedure Code
- Adjustment Code

Start Date		Stop Date		Adjustment Date	е Туре			Patient	
				Posted Date			•	All	*
Provider	Office		Exam Room	Insurance		Procedure Code		Adjustment Code	

Once you have set your parameters, the report will populate. You can use the up/down arrow on the right side to sort the information in numerous ways.

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	+ ADD SORT	APPLY

You can also export the report to CSV or Excel by clicking the 3 vertical dots. The report will be generated and available in your message center.

