How Can I Set Up a Supervising Physician?
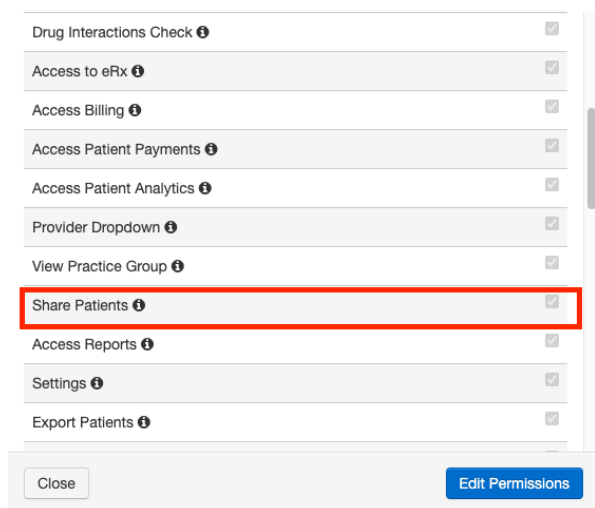
Within your DrChrono account, you have the ability to set up providers in your office to either serve as a supervising provider or a provider who needs supervising. This will allow a supervising provider to review and sign off on clinical notes after submission by the rendering provider.

If you are in need of setting up this type of scenario, please reach out to your account manager or DrChrono support with the name of the provider who needs supervising and the one who will be doing the supervising. They can set this up for you.

For supervising providers

Once support confirms that a user has been setup as a supervising provider, the user will need to enable the Share Patients permission in their account via Account > Staff Permissions > Providers tab > Share Patients.

Supervising Provider: You will be able to review and sign off on clinical notes from a provider needing supervision by going to **Clinical > Clinical Notes**.

FORM TOOLS

Form Builder

Library

Archive

Form Reorder

Complete Note Format

onpatient Forms

Macro Buttons

Document Management

CLINICAL

Clinical Notes

Audit Log

CDS Rules

Inventory Management

Patient Education Management

The supervising provider's name appear will in (2) two places -

1. in the "Provider" section in the header.

2. as a signature at the bottom of the clinical note.

In addition, if in this scenario, you plan to bill the claim under the supervising provider's information/NPI, please refer to the article on incident-to-billing to ensure the specific criteria to bill in this manner is met.

❓ **Billing Status**	Ready to Bill ⌄
ICD Version	ICD-10 ⌄
Primary Insurer	- Default - ⌄
Secondary Insurer	- Default - ⌄
Supervising Provider:	- If different to provider - ⌄