

Good Faith Estimate: How do I add notes to my patient's estimate?

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Within the Good Faith Estimate (GFE) tool, there are a couple of places where you can add additional notes that will show on the printed or electronic version of the estimate.

Per Item

While adding a new charge to the estimate:

- If notes or additional information is needed for a specific charge, they can be added at the bottom of the pop-up box when you add the charge to the estimate.

Add New Item

Qty: *
1

Fee: *
0

Discount: *
0



Scheduled Date:
Leave this field blank will set the date to TBD

Notes

Cancel Add

After the charge has been added to the estimate:

- Click on the edit pencil icon. The screen will open so you can add any notes that are needed.

Service/Item	Scheduled Date	Qty	Fee	Discount	Expected Cost	Action
Anesthesiology						
Billing Code: 01390						
Mods: 0:0:0:0	TBD	1.00	\$4000.00	\$0.00	\$4000	 
Dx Ptrs: [1:0:0:0]						
Note: None						
+ New Item						

Additional overall notes

If there are notes that are needed that are overall or provider/facility-related, they can be added to the Additional Notes section.

Is this provider/facility outside your practice? *

No, the provider is outside of my practice.

Yes, the provider is within my practice.

Provider/Facility Name: *

Street: *
City: * **State: ***
Office Number: *
Provider NPI: *

Service/Item	Scheduled Date	Qty

[+](#)

Additional Notes