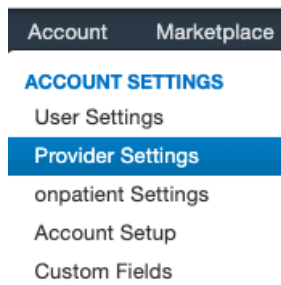


Managing Your Daily Billing Problems Email

07/24/2024 6:40 pm EDT

While using the DrChrono EHR, you have the option of having a Billing Problems email sent to you and/or other staff members. This email will detail the unresolved billing claims in your practice and list any unbilled appointments listed in chronological order.

To begin, hover over **Account** on your navigation bar and select **Provider Settings**.



Under **Account Settings**, select the **Email** tab.

Account Settings



In the section titled **Incoming Email** search for a line titled **Daily Billing Problems Email**. If you would like a daily billing problems email, select the checkbox and enter your recipients' email addresses in the box below titled **Recipients of Billing Email**. Your recipients must be separated by a comma or space.

Daily Billing Problems Emails Send a daily billing problems email

Recipients of Billing Email

Recipients of daily billing problems email, separated by comma "," or space " ".
Leave blank to use default setting.

To save your settings, select the blue **'Update Entire Profile'** at the bottom of the page.

Update Entire Profile

Afterward, once a day, recipients will receive an email detailing the unresolved billing problems in your practice. This includes an email that notifies you of any unbilled appointments listed in chronological order.

Dr. Thomas Your, here is a list of claims that have problems and need attention. This list is current as of:

Mon Jun, 13 2016

Primary Office

05/16/2016: Claim #29326443	Rejected Payer	Dr. Thomas Your
05/09/2016: Claim #28869007	Rejected Payer	Dr. Thomas Your
04/29/2016: Claim #28240881	Rejected Payer	Dr. Thomas Your
02/16/2016: Claim #26202357	ERA Denied	Dr. Thomas Your

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You are receiving this email at the email address tyour@drchrono.com because you are subscribed to receive daily lists of claims that need attention from DrChrono.com.