Adding Billing Profiles from the Appointment Window

07/24/2024 11:59 am EDT

Utilizing billing profiles allows you to efficiently add ICD-10, CPT, HCPCS, and/or Custom codes to common visit types. Here is how you can add them from the appointment window.

- Navigate to the schedule, select an appointment window, and click on the **Billing** tab.

- Select the profile you would like to use from the **Billing Profile** dropdown menu.

- Once the profile is selected, click **Save & Close** or **Save**.

| Billing Profile | Strep ▾ | ➕ |

Billing Pick List **Choose Codes from Pick List**

Diagnosis Pick List **Choose Codes from Pt Problems**

Credit Card Payment **Process Credit Card**

Onset Date [   ]

Other Date Type [- Other Date Type -   ▾]

Other Date [   ]

Claim Billed: $0.00   **Adjustment: $0.00**   **Insurer Paid: $0.00**   **Patient Paid: $0.00**

ICD-10 Codes   [Find Diagnosis codes   ⬇]

#	Code	Description	
1	J03.00	Acute streptococcal tonsillitis, unspecified	✖

ICD-9 Codes to Convert   [Find Diagnosis codes   ⬇]

#	Code	Description

NDC Codes   [Find NDC Codes   ⬇]

NDC Code	Quantity	Units	Line Item

Custom Codes   [Find Custom Procedure codes   ⬇]

Code	Description	Price ($)

CPT Codes   [Find CPT Procedure codes   ⬇]

Code	Description	Price ($)	
1 3210F	GRP A STREP TEST PERFORMED	75	✖

    Allowed: $50.00

    Modifiers: [--- ▾] [--- ▾] [--- ▾] [--- ▾]

    Quantity/Minutes: [1.00]

    Diagnosis Pointers: [1:0:0:0]

| 2 99213 | OFFICE/OUTPATIENT VISIT EST | 175 | ✖ |

    Modifiers: [--- ▾] [--- ▾] [--- ▾] [--- ▾]

    Quantity/Minutes: [1.00]

    Diagnosis Pointers: [1:0:0:0]

HCPCS Codes   [Find HCPCS Procedure codes   ⬇]

Code	Description	Price ($)

☐ Include note in EDI Billing: [Custom NTE EDI Billing Note (a.k.a. HCFA/CMS-1500 Line 19)]

Delete   **Save & Close**   **Save**   **Cancel**

Viola! That's it. You've just added all of the codes needed to bill the claim with just a couple of key strokes.