

Payer Pre-Auth showing on Reports

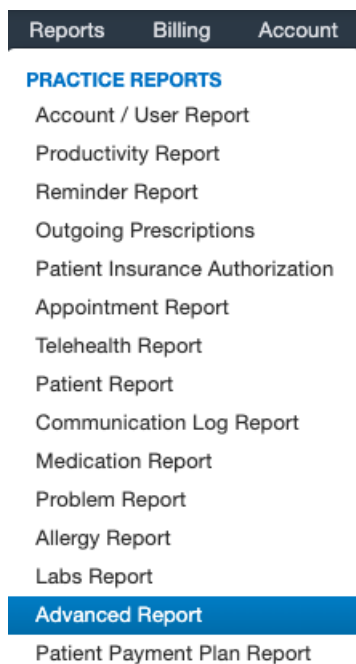
07/24/2024 7:20 pm EDT

Before providing services to patients, the insurance company will often require prior authorization. Once authorization is given, it is important to document that number so it shows on the subsequent billing and reporting. You can find information on how to add a prior authorization number to a patient's account [here](#).

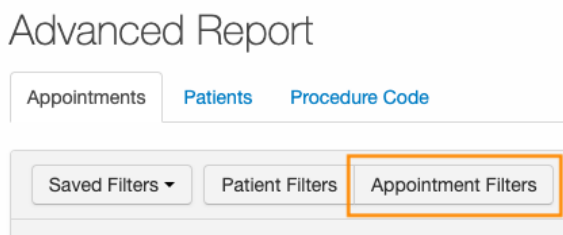
DrChrono has added the field to two reports to assist in managing your billing workflow.

Advanced Report

- Navigate to Reports > Advanced Report



- Select Appointment Filters under the Appointments tab



- The option appears in the 3rd column on the right, 2nd row.

Appointment Filter

×

Check All

Uncheck All

Doctor	Created Before	CPT, HCPCS and Custom Procedures contains ANY of
Billing Provider	Billed After	Payer pre-auth
Supervising Provider	Billed Before	Smoking Status
Office	Duration >=	BMI is not blank
Examroom	Duration <=	BMI >=
Appointment Profile	Reason contains ALL of	BMI <=
Payment Profile	Reason contains ANY of	Systolic BP is blank
Walk In?	ICD-9 Codes contains ALL of	Systolic BP is not blank
New Patient?	ICD-9 Codes contains ANY of	Systolic BP >=
Primary Ins Payer ID	ICD-10 Codes contains ALL of	Systolic BP <=
Secondary Ins Payer ID	ICD-10 Codes contains ALL of	Diastolic BP is blank
DOS After (Inclusive Date)	ICD-10 Codes contains	Diastolic BP is not blank

Close

Live Claims Feed

- Navigate to Billing > Live Claims Feed
- Select Custom Export

Live Claims Feed

Select All Offices | Select None | C new office All ▾ | D Inpatient

Claim Type All ▾ | Claim St ⊖ ⊖ ⊖ ⊖ All ▾ | Billing St: A

Patient ▾ | Payer Name ▾ | Payer ID

Open window in new tab | Exclude future follow-up dates

Batch Status Change ▾ | Export to File ▾ | Custom Export

- Under the Custom Export tab, you will be shown the different options that can be pulled into a report, customized for your practice. The option for Payer Pre Authorization Number can be found in the right column under Appointments.

Custom Export



Practice Tax ID

Medicaid Provider Number

Appointments

Check All

Uncheck All

Claim ID

Date of Service

Office

Examroom

Provider

Billing Provider

Supervising Provider

Appt Profile

Appt Status

Reason

Billed Time

Billing Status

First EDI Date

Last EDI Date

ICD codes

CPT/HCPCS/Custom Procedures

Appointment Notes

Billing Notes

Payer Pre Auth

Duration

Created Time

Attending Provider

Operating Physician

Other Physicians

Export