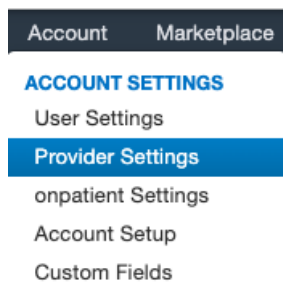


Adding an Email Address to your Superbill

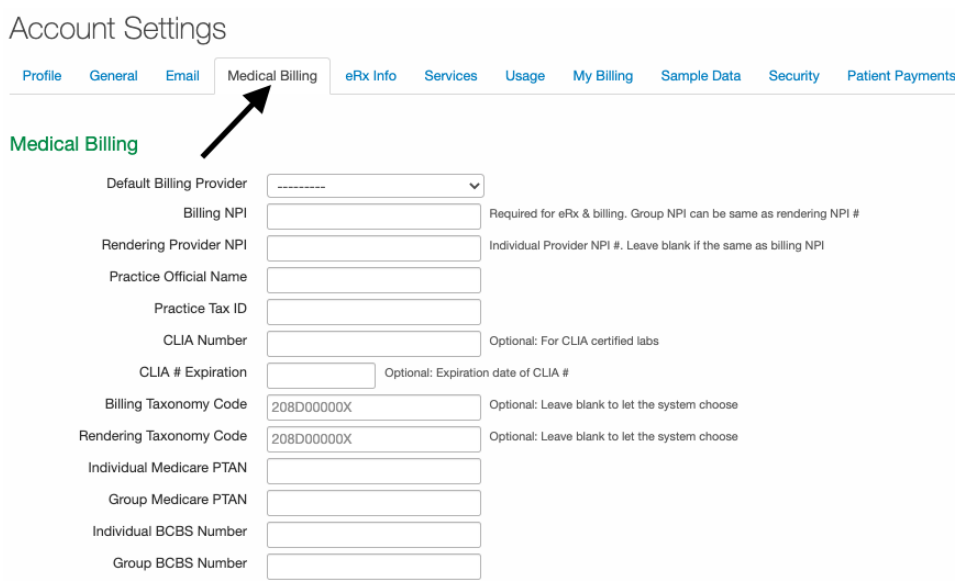
07/24/2024 12:19 pm EDT

In DrChrono you can have an email address appear on your super bill. You can easily add or remove the address in your Account Settings.

- Go to **Account > Provider Settings**.



- Select the **Medical Billing** tab.



- Scroll down to the **Super Bill** section and check or uncheck the box next to **Include Provider Email**.

Super Bill

Include Provider Email	<input checked="" type="checkbox"/>	Include provider's email in superbill
Include Business Logo	<input type="text" value="-----"/>	Include business logo in superbill
Hide Provider IDs	<input type="text" value="Yes"/>	Hide NPI and EIN from the superbill

- Scroll down and select **Update Entire Profile** to save your settings.

Update Entire Profile

Note: By default, the email that appears on the super bill is the email registered to the provider. Please contact our support team to update the email if you would like a different email to appear.
