Fee Schedule: How to edit a field in an existing fee schedule
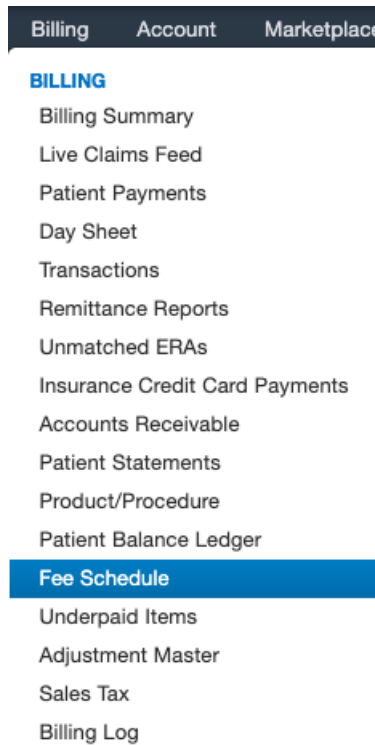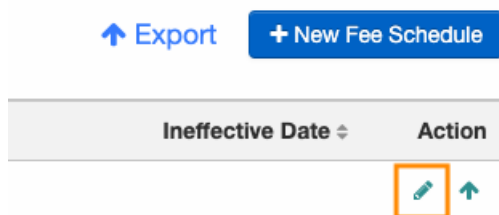
If after creating a fee schedule you need to make an edit to a description, add a modifier, update an NDC code or price edit, you can do so easily.

- Navigate to Billing > Fee Schedule

- Click on the pencil icon on the right side of the screen

This will open your fee schedule and show the codes that are included.

- You can use the search feature to find a specific CPT/HCPCS/Custom code if needed.

Fee Schedule Items

Procedure

CPT/HCPCS/Custom Procedure

- From there, click on the pencil icon on the row corresponding with the CPT/HCPCS/Custom code you would like to change or update.

+ New Item

ed	Price	Action
	$225.00	✏️ 🗑️
	$175.00	✏️ 🗑️

- Once you make the necessary changes, click on **Update.**

Update Fee Item

Code type*

CPT

Code*

99213

Base price*

$ 175.00

Allowed Reimbursement

$ 0.00

Typical allowed amount for payer.
Not used if blank.

CPT/HCPCS Modifier

NDC Code

NDC Quantity

0.000

NDC Units

Select

Custom description

Cancel   Update