## Adding a Payer In DrChrono

07/24/2024 12:14 pm EDT

In DrChrono, you are given the option to add a payer if needed.

What is a payer? A payer is an insurance company, auto accident insurance, worker compensation plan, or durable medical equipment carrier that pays patient claims.

There is a large list of payers loaded into the system, but if you do not find the one you need, you can create it by following the steps below.

**Please note** - payers added this way will transmit to the payer via paper. The payer ID created through this method begins with PRNT, EPRNT, and HPRNT; all indicating the claim will be mailed to the payer.

1. Hover over **Billing** in the dropdown menu

2. Click on Payer search (Under the 'Enrollments' Section in the right column):

BILLING BUSINESS INTELLI	GENCE					
Billing Summary Denial Analysis	Denial Analysis					
Live Claims Feed Payment Analysis	Payment Analysis (beta)					
Apollo Plus CODING	CODING Code Search New Custom Procedure Custom Procedures					
Patient Payments Code Search						
Day Sheet New Custom Proc						
Transactions Custom Procedure						
Remittance Reports	INSURANCE Bulk Edit Payer IDs					
Unmatched ERAs						
Insurance Credit Card Payments Insurance Setup	0					
Accounts Receivable Payer Search						
Patient Statements						
Product/Procedure						
Patient Balance Ledger						
Fee Schedule						
Underpaid Items						
Adjustment Master						
Sales Tax						
Billing Log						

3. Click on + New payer button on the top right side of the page:

r chrono			🛔 Dane Rasmuson 👻	Dane Rasmuson (DaneRasmuson) Upgrade my Plan			
Schedul	le Clinical Patients Reports Billing	Account Help 💈	×	(Search) 🖂 🗮			
Electronic Medical Insurance Payer Search							
Name Search Term	Search			+ New Payer			
				← Prov 1/118 Next →			
Payer ID	Payer / Insurance Name		Payer Address	Payer Type COMMERCIAL			
00014	SelectCare						
00046	Hill Physicians Medical Group			COMMERCIAL			
00403	Blue Choice Medicaid Managed Care			MEDICAID			
00773	UnitedHealthcare / Spectera Eyecare N	etworks		COMMERCIAL			
00999	Benefit Management Services Inc.			COMMERCIAL			
01041	Healthsource ME			COMMERCIAL			
01066	American Healthcare Alliance			COMMERCIAL			
01260	Magellan Health Services		PO Box 2064, Maryland Heights, MO 63043	COMMERCIAL			
02038	Healthsource NH			COMMERCIAL			
02041	Healthsource CMHC			COMMERCIAL			
02041	Healthsource Massachusetts Inc.			COMMERCIAL			
02057	Smith Administrators			COMMERCIAL			
03036	Blue Benefit Administrators of MA			COMMERCIAL			

## 4. Enter all applicable information and click Save

dr chrono			🛔 Dane Rasmuson 💌	Dane Rasmuson (DaneRasmuson)	Upgrade my Plan 🕚
Sched					
Electronic M	ledical Insurance Paye	Add Payer	×		
Name Search Term	Search	Payer name			
		Payer address			
		Payer city		- Prev	• 1/118 Next →
Payer ID	Payer / Insurance Name	Payer state		Paye	r Type
00014	SelectCare	Payer zip		COM	
00046	Hill Physicians Medical Group			COM	
00403	Blue Choice Medicald Manage		_	MED	
00773	UnitedHealthcare / Spectera E	Close	🖺 Save	COM	
00999	Benefit Management Services	nc.		COM	
01041					
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