Internal: How to Enable Force SSO for a Practice Group

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The practice's dedicated account manager should enable this feature to ensure the practice has completed the necessary steps before activating force SSO for the account.

Please ensure that every member of the PG has SSO set up for their personal login and that their request has been linked to an existing user before enabling force SSO for the practice group. If this step is not completed before force SSO is enabled, users whose requests are not linked to an existing user will be unable to log in to DrChrono.

1. Navigate to Swords and select "DrChrono Sales CRM."



2. Once you have searched and selected the correct CRM for the Practice Group, navigate and select "PG Settings."



3. Under the Primary Practice Group Settings, there will be an option to "Enable force SSO." Select the box next to the setting.

ls invalid appointment purging enabled		Enable purging of invalid appointments.	
	Enable force sso	Force SSO login for all in a practice group	
Supervising Provider in SuperBill		Enabling this checkbox will display the supervising provider information on the patient's Superbill	

4. Scroll down to the bottom of the page and select "Update Group Info" to save.

