# Enabling Emergency Access to your DrChrono Account

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Setting up Emergency Access

Emergency Access grants the user permissions to access **patient charts, access schedules** and access **clinical notes** when logging in with the Emergency Access login.

A user can grant this permission to a provider or a staff member by clicking on **Account,** then **Staff Permissions.**
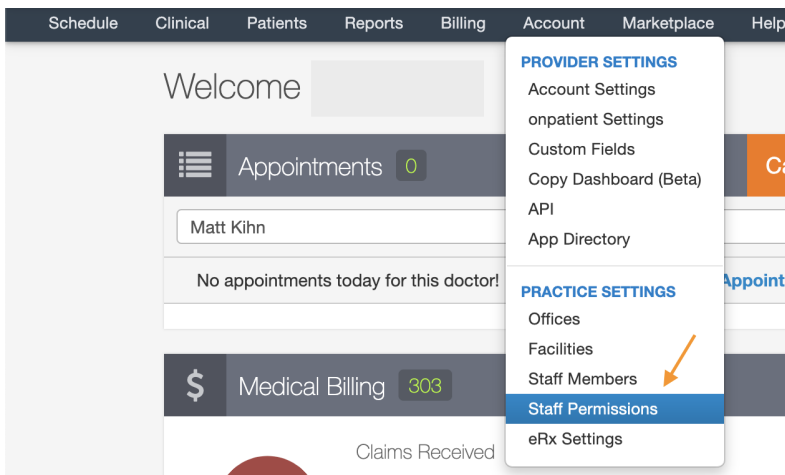
Select either **Provider** or **Staff,** depending on who is being given permissions, then click **View** on the right-hand side.

The screen that pops up shows all available permissions for the selected user. To make changes, click the blue **Edit Permissions** button at the bottom right. Check or uncheck the boxes on the right to add or remove permissions.

After all changes have been made, click the green **Save Permissions** button.

Logging in with Emergency Access

From the DrChrono login page, click the blue **Emergency Access** link under the login fields (see screenshot below):