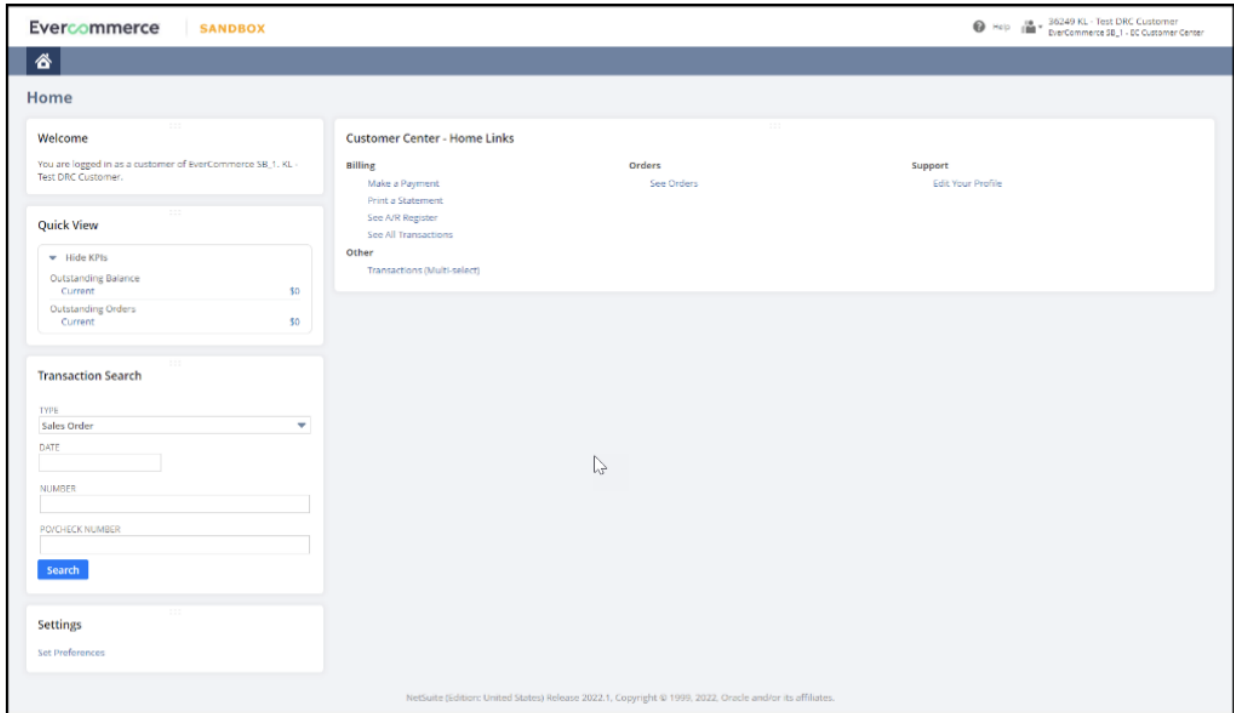


How to update your billing address in NetSuite

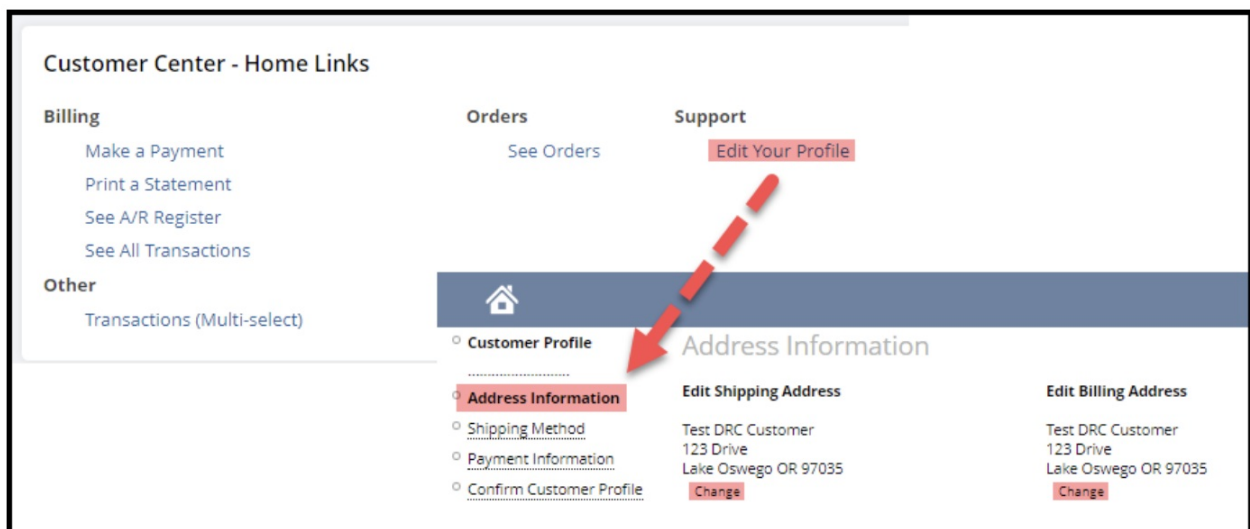
07/24/2024 5:20 pm EDT

You can update your billing address in NetSuite by following a few simple steps.

- First, log into the customer center



- Select **Edit your Profile** under the Support section.



- Then click on **Change** under the shipping or billing address as needed. A window will open that will allow you to make any changes/updates.

Choose Shipping Address

Your Shipping and Billing Address

Test DRC Customer
123 Drive
Lake Oswego OR 97035

Use This Address Edit Delete

Enter New Shipping Address

NAME *

COMPANY NAME

ADDRESS 1 *

ADDRESS 2

CITY *

STATE/PROVINCE *

ZIP/POSTAL CODE *

COUNTRY *

PHONE

THIS ADDRESS IS ALSO MY BILLING ADDRESS

Use This Address

- To finalize the change, click on **Use This Address** at the bottom of the page.

