How do I sync my DrChrono calendar to my Google Calendar?

07/24/2024 4:25 pm EDT

With DrChrono you can sync your DrChrono calendar to your Google Calendar. This feature is designed to provide a convenient way to quickly glimpse at your day's schedule but is not a replacement for the DrChrono scheduling system.

Limitations:

- Due to HIPAA requirements, some appointment details are not displayed in Google Calendar. Only the office name, exam room, patient chart ID number, and appointment duration will be displayed.
- Due to technical resource limitations, DrChrono will only sync two weeks of activity.
- Events added to Google Calendar do not sync with your DrChrono calendar.

1. To set up a Google Calendar sync, view your account settings by mousing over **Account** and selecting **Provider Settings**.

Account	Marketplace
ACCOUNT	SETTINGS
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2. Click on the Services tab in your account settings.



3a. At the top of the page, there is a section titled Calendar Sync. This section has a URL in red text.



3b. Copy this link to your clipboard by selecting the link, right-clicking the page, and selecting **Copy**. Alternatively, highlight the text and use the hotkey CTRL+C (Windows) or COMMAND+C (Mac).

Calendar URL	https: offices p	Look Up "https://drchrono.com/external_calendar/100950/"	, 374c24d0c.ics
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Invite all par	tients now		•

4a. Open your Google Calendar. Find the section titled **Other Calendars**.

	Ca	ale	nd	ar				Today	< >
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4b. Click on the arrow next to Other Calendars and select Add by URL.

	7am
Add a coworker's calenda	Add a coworker's calendar
Conference Room Re	Browse Interesting Calendars
drc-Vacation/Remote	Add by URL
Holidays in United Sta	Import calendar
Training Schedule	Settings

5. Paste in the URL you copied from account settings to the URL field. You can do this by right-clicking on the field, then clicking 'Paste' or hitting CTRL+V (Windows) or COMMAND+V (Mac). Then, click 'Add Calendar'.

Add by URL		×
URL:	https://drchrono.com/external_calendar/100950/2179a2t	
	If you know the address to a calendar (in iCal format), you can type in the address here.	
	☐ Make the calendar publicly accessible?	
	Add Calendar Cancel	
Lupop		1.151

6. Now, in the Other Calendars section, you will see a new calendar titled **DrChrono | Your Name**. If this calendar is active, as indicated by a colored box, you will be able to see your synced DrChrono appointments.

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	Add a coworker's calendar	
	drchrono Thomas Yo	

The screenshot below will show you how a synced calendar will appear.

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9am		,					
10am							
	10:30 - Appointment wit	10:30 - Appointment with	10:30 - Appointment wi				
11am							
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1pm		1p - Appointment with A					
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2pm							
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3pm							
4pm							
	4:35p - Appointment wit	4:35p - Appointment witl	4:35p - Appointment wi				
5pm							
6pm	6p - Appointment with S	6p - Appointment with S	6p - Appointment with 5	6p - Appointment with S	6p - Appointment with 5	6p - Appointment with S	6p - Appointment with