

# Internal: How to Enable/Disable the "Send To All Patients" option in the Send Email section

07/24/2024 6:20 pm EDT

The check box "Send to all patients" under **Patients > Send Email** can now be enabled/disabled for customers.

The screenshot shows the top navigation bar with 'marketplace' and 'Help' links, and a search icon. Below the navigation bar, there is a section for email settings. A dropdown menu is followed by the text 'or' and a checkbox labeled 'Send to All Patients', which is circled in red. To the right of this checkbox is another checked checkbox labeled 'Send Copy to Doctor'. Below the settings, there is an 'Email preview' section. The preview shows a subject line 'Briggs McKnig' and a salutation 'Dear <<Patient'.

You can remove the "Send to all patients" option under the **Patients > Send Email** section by navigating to the Practice Group Settings (**Swords > CRM > PG Settings > Primary Practice Group Settings** section) to disable the option.

The new setting will be a check box that reads, "Enable/Disable the "Send to all patients" option in the **Patients > Send Email** section of DrChrono," at the bottom of the settings list within "Primary Practice Group Settings."

## Primary Practice Group Settings

Light suspended  Light suspended doctors cannot create appointments but retain all other access.

Organization name  Name of organization.

Organization name recording  No file chosen Custom recording of Organization Name to be used in reminder phone calls.

Share custom clinical templates  Do different providers in this practice group share the same custom templates?

Share clinical templates  Do different providers in this practice group share the same workflow templates?

Doctor sharing clinical templates

Share consent forms  Enable to allow sharing of consent forms between doctors

Share to all patients  Enable/disable the "Send to all patients" option on the Send Email page for doctors in the practice group.

## Permission on a provider level/staff level

1. Have the new permission located in Account > Staff Permissions section of DrChrono.
2. When permission is checked, the option to "send to all patients" is disabled.

### Permissions for Doctor Doctor

Show Billing Summary ⓘ	<input checked="" type="checkbox"/>
Add new referring sources ⓘ	<input type="checkbox"/>
Access Institutional Billing ⓘ	<input checked="" type="checkbox"/>
Access All Messages for Practice Group ⓘ	<input type="checkbox"/>
Billing Administrator ⓘ	<input type="checkbox"/>
<b>Disable Send to All Patients Option ⓘ</b>	<input type="checkbox"/>
Single Patient EHI Export ⓘ	<input type="checkbox"/>
Bulk Patient EHI Export ⓘ	<input type="checkbox"/>
Access Balance/Ledger ⓘ	<input type="checkbox"/>
Access Patient Statements ⓘ	<input type="checkbox"/>
Emergency Access ⓘ	<input checked="" type="checkbox"/>

Close

Edit Permissions